

*The Authentic Island Story...
one museum, seven sites!*



Annual Report

2018 - 2019





Acadian Museum

Basin Head



Fisheries Museum

Beaconsfield



Historic House

Elmira



Railway Museum

Eptek



Art & Culture Centre

Green Park



Shipbuilding Museum
& Yeo House

Orwell Corner



Historic Village

March 31, 2019

Honourable Matthew MacKay
Minister of Economic Growth, Tourism and Culture

Dear Minister MacKay:

I am pleased to submit the Annual Report of the Prince Edward Island Museum and Heritage Foundation for the fiscal year April 1, 2018 to March 31, 2019.

During this time period, the staff and Board members focused on our role under the auspices of Education, Early Learning and Culture. As of April 23, 2019 and the current date of this Annual Meeting, we now address you, Hon. Matthew MacKay, Department of Economic Growth, Tourism and Culture, and look forward to meeting with you and other government officials as we grow our relationship.

We acknowledge and thank all staff members, volunteers and “Friends” groups who deserve special recognition for their work and commitment this past year. Because of these individuals, the seven sites across the province have continued to provide an enriched experience for Islanders and visitors alike. Especially important has been the knowledge, expertise and dedication of Dr. David Keenlyside, our Executive Director, in sustaining a balance and in championing the work of the museum.

Our Board recognizes the need to sustain the knowledge system and interpretation of material culture for Islanders. As well, Board members recognize the importance of being leaders of culture and heritage on PEI, and with our blend of vision and patience, our hope is to secure and ensure long-term sustainability of museums. PEI Museum and Heritage Foundation staff and Board have always had to make difficult financial decisions. Our mission has been to prioritize and balance these challenges with the need to preserve. Our Board of Directors will continue to promote, respect and recognize those across our Island who take great pride in community and work diligently for the preservation of heritage.

As you peruse the pages of this report, you will find many interesting publications, programming and projects undertaken this year. We are all stewards of this province. Our immediate concern is methods of preservation, due diligence and how we care for Prince Edward Island’s natural and cultural history and artifacts. We look forward to working with government to reach this sustainable goal.

Respectfully submitted,

Carolyn I. McKillop, *Chair*
PEI Museum and Heritage Foundation





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Historic Village

March 31, 2019



Ms. Carolyn McKillop
Chair, PEI Museum and Heritage Foundation
2 Kent Street
Charlottetown, PE C1A 1M6

Dear Ms. McKillop:

I respectfully submit this report of activities of the Prince Edward Island Museum and Heritage Foundation for the fiscal year 2018-2019.

This year was another good year in terms of museum site visits across the Island. Tourism numbers saw nearly 80,000 visitors at our seven sites. Cruise ship traffic continues to grow and impacts Beaconsfield as a popular destination for 'walkers' in Charlottetown. New educational programs at Orwell Corner Historic Village are drawing larger audiences of teachers and students in response to our commitment to provide new learning opportunities for students of all ages at our museums.

Continued Capital funding from the Province focused this year on renovation and improvements to the Eptek Art and Culture Centre as they celebrated their 40th Anniversary. For our numerous capital projects the Museum appreciates the ongoing assistance and expertise provided by the Department of Transportation, Infrastructure and Energy. Financial guidance and broad support during the year from Deputy Minister Willis and staff of the Department of Education, Early Learning and Culture is acknowledged and appreciated.

I want to thank our Board Chair, Carolyn McKillop and members of the Board of Directors for their interest, support and guidance throughout the year. As well, I would like to thank members of the Historic Places Advisory Board for their support and dedication to the preservation of the Island's built heritage. It is always a pleasure to work together in our common efforts to preserve and celebrate Island heritage.

Respectively submitted,

David L. Keenlyside, PhD
Executive Director

TABLE OF CONTENTS

Museum & Heritage: Vision, Mission, Mandate and Goal	6
PEI Museum Board of Governors	7
PEI Museum & Heritage Foundation Organizational Chart 2018-2019	8
The Organization – Executive Director’s Report	9
Sites Visitation	12
The Museum Sites	13
Acadian Museum of Prince Edward Island/Le Musée acadien de l’Ile-du-Prince-Edouard	13
Green Park Shipbuilding Museum & Historic Yeo House	19
Elmira Railway Museum	21
Basin Head Fisheries Museum	23
Eptek Art & Culture Centre	24
Orwell Corner Historic Village	26
Beaconsfield Historic House	28
The Provincial Collection	29
Provincial Heritage Programs	36
Heritage Places Recognition Program	38
Heritage Awards	41
Government House Committee	43
Institute for Architectural Studies and Conservation	44
Audited Financial Statements	45

PEI Museum and Heritage Foundation

Vision, Mission, Mandate and Goal

Vision

To help Islanders play an active and informed role in shaping their world by encouraging an understanding and appreciation of Prince Edward Island's cultural and natural heritage.

Mission

To preserve the heritage of Prince Edward Island for present and future generations. The Prince Edward Island and Heritage Foundation, as Prince Edward Island's Provincial Museum, is the principal repository and steward of evidence that documents or represents the cultural and natural history of our Province and its people.

Mandate and Goal

- The purpose of the Museum shall be to study, collect, preserve, interpret and protect the human and natural history of Prince Edward Island for the use, benefit and enjoyment of the people of the Province. (*Museum Act* 1983, c.34, s.4.)
- To acquire and share knowledge of Island history, cultural and natural world with Islanders and visitors.
- To encourage discovery, appreciation and understanding of Prince Edward Island and to inspire Islanders and their visitors to explore and understand the world around them.



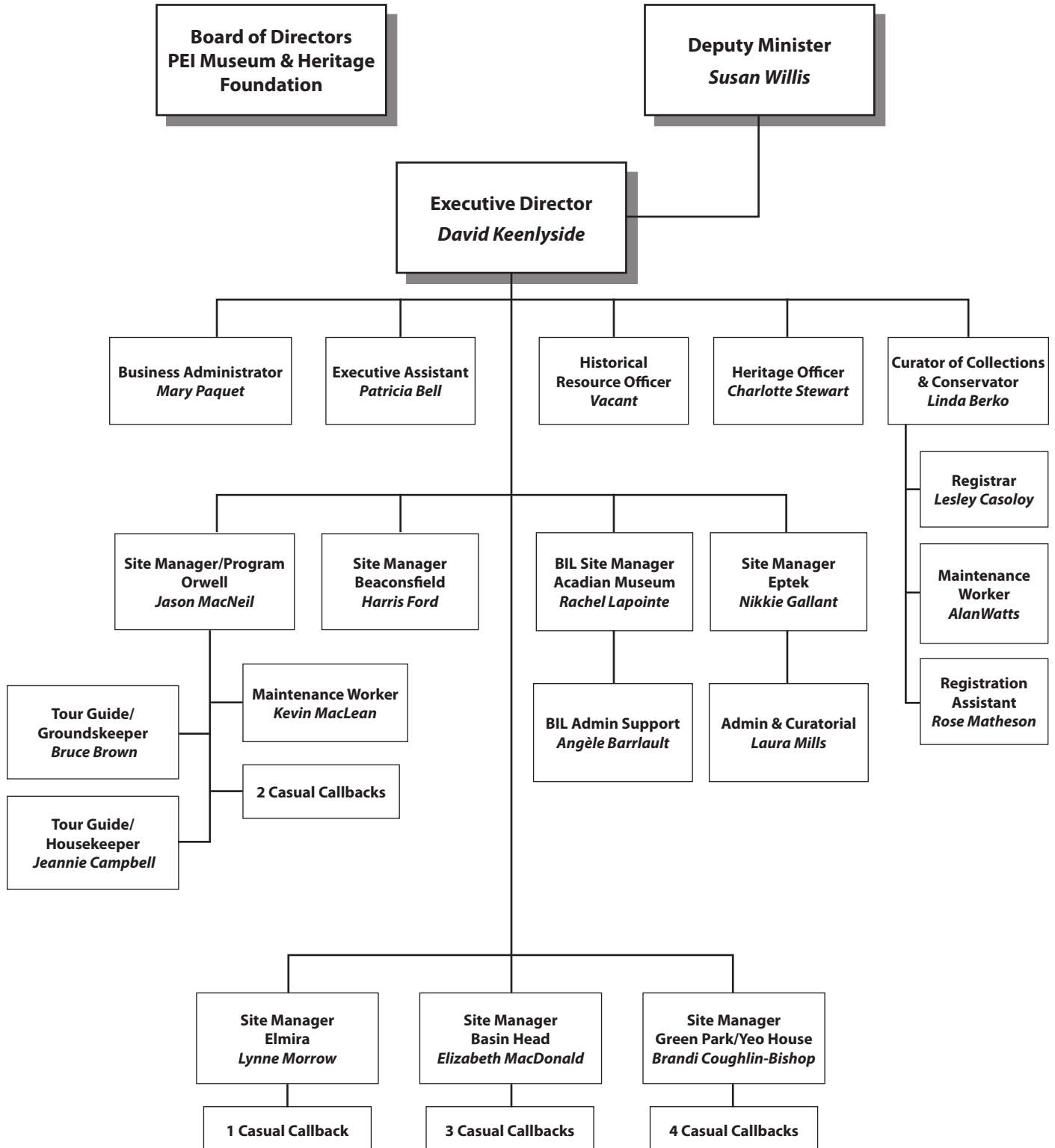
PEI Museum and Heritage Foundation Board of Governors

April 2018 – March 2019

Carolyn I. McKillop, Chair	Appointed January 2016
Marilyn MacDonald	Re-appointed January 2017
Anne Richard	Appointed July 2014
Robert Nicholson	Appointed May 2016
Vivian Beer	Appointed April 2017
Judi Allen	Appointed April 2017
Elizabeth Noonan	Appointed May 2016

PEI Museum & Heritage Foundation Organizational Chart 2018 - 2019

Department of Education, Early Learning & Culture



Revision Date: February 2018

THE ORGANIZATION

SITE VISITATION

The 2018 summer season was blessed with excellent weather in spite of a slow start in June. Overall visitation however was down slightly from a 2017-18 record year. In total, we recorded close to 80,000 visitors at our seven sites across the Island. Higher cruise ship traffic and increased Carriage House programming continued to have a positive impact on Beaconsfield numbers. At Orwell, numbers were significantly boosted with expanded programming on experiential, hands on activities and strengthened school programs focusing on school curriculum outcomes. As well, newly coordinated children's programming in natural history has been established between Macphail Woods (Gary Schneider and staff) and Orwell. This is seen as a valuable new avenue in addressing our museum's mandate in natural history. Of particular note, the Department of Education has agreed to cover the cost of admission for all students visiting our heritage sites across the Province.

Staffing at our museum sites remains challenging with a number of staff positions either not filled or in transition. Our Acadian Museum Manager was seconded for four months as Acting Director of Acadian and Francophone Affairs and returned in August. In September, the site manager at Beaconsfield, was seconded to Executive Council for a period of up to a year. My executive assistant Nora Young, retired in July. Danielle Gaudry-MacFadyen has been hired as Eptek's curatorial assistant. Judy Barrett, our contracted bookkeeper, retired at the end of September. Susan Carroll has taken over the role as bookkeeper. Our collections registrar, Lesley Caseley, left in mid-March on a year's maternity leave. Interviews were held for her replacement, but are not expected to be in place until after the election (April 23). Rose Matheson was transferred from the Artifactory to Eptek in late March to take on a new role as a curatorial assistant. Interviews were held for the late Boyde Beck's Curator of History position in March. It is anticipated that this position will be filled in early September. Over the summer months students have been hired at all sites and the Artifactory supported by the federal Young Canada Works and Provincial Jobs for Youth programs. Without these government supported students we would not be able to operate many of our sites seven days a week throughout the summer.

PUBLICATIONS

As a legacy project for Eptek's 40th anniversary, we are publishing a book of Summerside heritage homes based on paintings by Summerside artist, Eddy Schwartz. These 36 works of his art were exhibited earlier this spring at Eptek and will be reproduced in full colour in a 'coffee table' format publication this fall.

Another book project underway is an English translation of Georges Arsenault's *Acadians of Prince Edward Island* – in recognition of the 2019 World Congress to be held in PEI and New Brunswick and also the upcoming 300th anniversary of the first French and Acadian settlements on PEI in 2020.

For a second year, in conjunction with the Community Museums Association, we are publishing a 'passport to museums' across the province. This popular promotional product is based on a similar publication first published by Barry King at the Community Museums Association.

Our summer issue of *The Island Magazine* was unfortunately delayed to editorial issues, but finally distributed in October. A new editor, Peter Rankin, has been contracted to prepare issue # 84 which is due this spring.

We are publishing a facsimile edition of Irene Rogers's book, *Charlottetown: The Life in Its Buildings*. The Museum has been approached by Health PEI to publish a book, *Beyond the Asylum: The Evolution of*

Mental Health Care on Prince Edward Island, 1846-2017, by Dr. Tina Pranger. Editorial and design work is expected to be undertaken this spring and summer for a fall 2019 launch.

The Museum is also contributing to a book being published by Nature PEI on *Mammals of PEI*. This work is expected to be completed in the fall of 2019 or early 2020.

Another natural history publishing project (on line) we have been contributing to, is in partnership with Nature PEI and the Atlantic Data Conservation Centre in Sackville, NB. The Centre is building an on-line database on the flora of Prince Edward Island. This work began early last year. A section titled “*An Online Guide to Conifers, Ferns, Clubmosses and Horsetails*” and the first part of Phase 3 “*Lily Family, broadly circumscribed*”, was just completed in March.

CAPITAL PROJECTS

We were fortunate again to receive much needed capital funding to address ongoing repairs at our approximately 40 buildings across the province. One of the capital projects begun in FY 17/18 at the Orwell Corner Historic Village - the Stanley/Lindsay House - to be completed in this fiscal year (landscaping) and completed in June. Building repairs at Orwell continued from spring to fall with helpful staff support from Transportation, Infrastructure and Energy. This work has focused on major window, roof and wall repairs to Clarke’s store and new footings and flooring for the blacksmith’s shop. A decision was made to postpone the stabilization of the Taylor House at Orwell and instead focus on renovation of the Eptek Art and Culture Centre. This is the 40th anniversary of the Eptek facility which is situated at the west end of Summerside’s Harbourfront complex. Planned building repairs and upgrades to the HVAC system at Eptek were managed through TIE and Charlottetown consulting firm, Nine Yards, Studio. This work, begun in the fall, included upgrading the two washrooms, re-building the front entrance windows, floor tiling, and repair/painting the exterior of the Eptek portion of the Harbourfront building. Renovations continued at Eptek from late January through March, however weather conditions and contract delays meant that the exterior work will not be completed until well into the spring.

Several capital projects were undertaken at Beaconsfield including ceiling drywall and roof repairs. These repairs have finally stopped the water leaks on the third floor. Plans are also in the works to install AC in the Carriage House later this spring. At the Artifactory, various repairs to the heating system were completed to mitigate challenging seasonal environmental conditions.

The Basin Head ‘marine protected area development project’ continued with planning meetings with ACOA, the Mi’kmaq Confederacy, Souris Wildlife, and federal Fisheries and Oceans staff. Significant construction work has been done on site which will be completed in the spring. We are also contributing to the preparation and cost of the interpretive panels which highlight the history and natural history of the Basin Head area. This site will significantly enhance eco-tours programming and complements the MPA kiosk situated in the Basin Head Museum.

PROGRAMMING / EVENTS

A large crowd gathered at Eptek, Sunday, October 28th, for their 40th Anniversary event, celebrating 40 years of operation since Eptek first became a National Exhibition Centre. This was well attended by the public and Her Honour, Lieutenant Governor Antoinette Perry.

Our Annual General Meeting of the PEI Museum and Heritage Foundation was also held at Eptek on November 27th. I also attended the Annual Meeting of the Basin Head Marine Protected Area in Souris, earlier in the day.

This year's Heritage Awards event in February was once again very successful and well attended by the public. Lieutenant Governor Antoinette Perry attended and presented awards to twenty-one (21) Islanders. Deputy Minister Susan Willis spoke on behalf of the Minister. Board Chair, Carolyn McKillop served as MC; citations were read by Board member Anne Richard. The Award of Honour was presented to well known history researcher and contributor to Island Magazine, Earl Lockerby of Ontario.

Another very successful Heritage Fair event was held at the Confederation Centre of the Arts organized by Heritage Officer Charlotte Stewart and her working committees. Twenty-seven schools, representing 176 students exhibited at the Fair. The program engages about 2000 students and teachers across the Province in the winter and spring leading up to the May event.

In late November, I was invited to attend the annual CN Pensioner's Association dinner and spoke to the group of about 100 people in attendance about the Elmira Museum and our Island railway history programs. I highlighted the fact that 2019 will be the 100th anniversary of CN Rail on PEI and we will be holding various events and exhibits to mark the occasion. I also informed them that the Confederation Trail has recently been declared a National Historic Event by the Historic Sites and Monuments Board of Canada. A plaquing ceremony is expected during 2019 in Charlottetown.

Our plans to join Macphail Homestead with Orwell Corner still continue. Legal agreements between parties are in the process of being prepared for review. We were deeply saddened by the passing of Macphail Board chairman, Harry Baglole, who has been a stalwart supporter and planner of Macphail programs. Harry has played a significant role in Island heritage awareness since the 1970's and was closely involved heritage policy development with government, in particular the provincial Museum Act of 1983.

As part of the Province's Culture Action Plan, since last May, we have been working with government ITSS to obtain a new collections database system at our Collections facility. An extensive 70 page report was prepared which reviewed all technological and human resource requirements necessary to establish a new digital platform for the museum's collections. In January, a tender was issued and ultimately, three firms were reviewed in February and March. A new system was identified and negotiations begun, however this is currently on hold due to the upcoming election. A necessary 'first step' of the project will be the migration of existing data from our old system to the new software platform. We are also working with IT on development of our component of the government's new Web site.

Another initiative of the Culture Action Plan is the development of an "Edukit" program to provide school students and teachers with interactive teaching modules involving 'working' artifacts. Site manager, Jason MacNeil, has taken the lead on this program and is working closely with Department of Education, UPEI curriculum development staff and schools across the province.

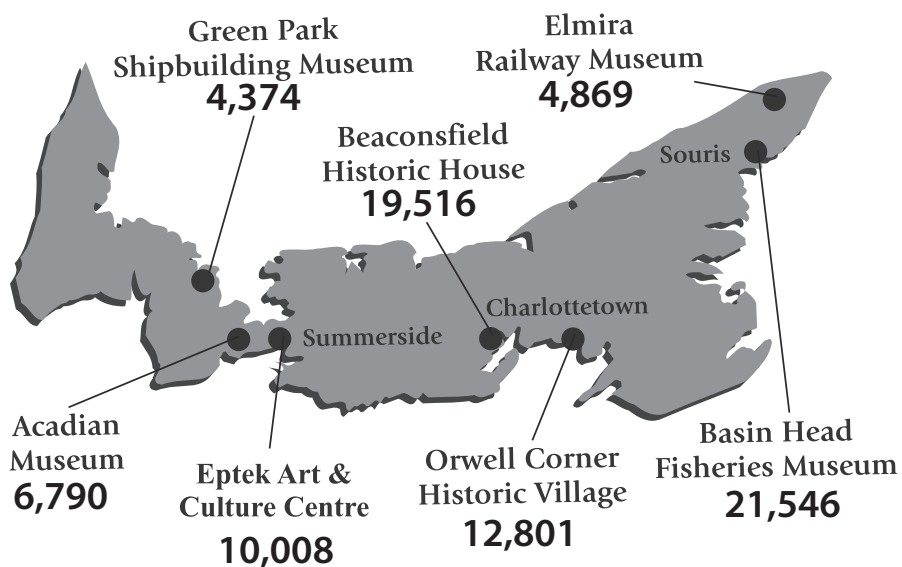
Looking forward, staffing key positions is essential for running our business; meeting capacity to deliver new and innovative public and educational programs; maintaining overall stability for the Museum and Heritage Foundation and importantly, to be a leader in heritage preservation, dissemination of information and advocacy. Growth comes from success and a significant part of this success comes from good communication and being part of the new digital world. Building a new digital platform in the coming year and greater public access to our collections marks a significant step in this direction. Thank you to all of our staff, volunteers and partners in government for their ongoing support of Island heritage.

David L. Keenlyside *PhD*
Executive Director

SITES VISITATION

April 1, 2018 – March 31, 2019

SITE	2018-2019 VISITORS	2017-2018 VISITORS
Acadian Museum/ Musée Acadien	6,790	7,096
Beaconsfield Historic House	19,516	15,160
Basin Head Fisheries Museum	21,546	27,908
Elmira Railway Museum	4,869	6,409
Eptek Art & Culture Centre	10,008	12,589
Green Park Shipbuilding Museum & Yeo House	4,374	4,082
Orwell Corner Historic Village	12,801	10,520
Total Visitation	79,904	83,764



MUSEUM SITES

ACADIAN MUSEUM OF PRINCE EDWARD ISLAND

Submitted by Rachel Lapointe, Site Manager

During 2018-2019, the Acadian Museum of Prince Edward Island strived to fulfill its provincial mandate of acquiring, preserving, interpreting and promoting the Island's Acadian heritage.

1. TEMPORARY EXHIBITS

1.1 Miscouche of Bygone Days

The temporary exhibition "Miscouche of Bygone Days" was on display from June 2017 to November 2018. In addition to exhibit panels with historical photos and interpretive texts, the exhibition displayed artifacts from the Acadian Museum's collection which illustrated the rich history as well as the social and cultural life of the villages of Miscouche and St. Nicholas. Former site director, Cécile Gallant, coordinated the various aspects of the production of the exhibition. Angèle Barriault, administrative assistant, did the proof-reading of the many bilingual photo captions and also formatted the artifacts' labels ready for printing and mounting. The duration of the exhibition was extended in response to interest from the local community and positive comments from the visitors.

1.2 Debout peuple acadien, en avant pour l'honneur! 165^e Bataillon de la Force expéditionnaire du Canada

From November 2018 to May 2019, a temporary exhibition was displayed from the Musée acadien de l'Université de Moncton on the journey of Acadian soldiers and their involvement in the great conflict that was the First World War, called *Debout peuple acadien, en avant pour l'honneur! 165^e Bataillon de la Force expéditionnaire du Canada*. The display of text, posters, and artifacts; all illustrating the individual experiences of young Acadian soldiers within the battalion, demonstrated how their war experience was not so different from other Canadian soldiers. A 'PEI' aspect was added with the collaboration of Captain Greg Gallant of the PEI Regiment Museum and we displayed a number of artifacts from our own collection as well.

2. TEMPORARY EXHIBIT IN PREPARATION

A new temporary exhibition was planned especially for the Congrès Mondial Acadien 2019, and set to open at the end of May 2019. The exhibition's main theme is on Acadian youth and a few themes around that subject. Georges Arsenault assisted with the project. A photo contest with public submissions of photos of Francophone and Acadian children today was showcased in the exhibition.

3. TUESDAY TALKS 2018

The 14th edition of the popular "Tuesday Talk at the Acadian Museum" series was held from July 10 to August 14, 2018. As in previous years, three of the talks were delivered in French and three in English. Project coordinator, Georges Arsenault, found a wonderful selection of speakers who gave excellent talks on various aspects of Acadian history and culture that were of interest to the participants.

- **July 10** - Georges Arsenault (*in English*) "The Poirier-Perry Family: A Notable Island Acadian Family"
- **July 17** - Père Albin Arsenault, Donald Arsenault, Claudette Thériault (*en français*)
« Retour sur une enquête de 1972 sur l'avenir de la langue française à l'Î.-P.-É. »

- **July 24** - Earle Lockerby (*in English*)
“The Island Acadians of the 1760's and the Oath of Allegiance”
- **July 31** - Georges Arsenault (*en français*)
« Les repas de noce d'autrefois chez les Acadiens de l'Île »
- **August 7** - Doug Sobey (*in English*)
“The History of Log Houses on Prince Edward Island”
- **August 14** - Jeannita Bernard, animatrice (*en français*)
« La petite histoire du souper-théâtre La Cuisine à Mémé »

4. OTHER ACTIVITIES

The following is a list of various activities held during the year:

- **April 25:** presentation on the automobile ban in PEI by Rudy Croken.
- **May 3:** Site Manager judged at the 2018 Provincial Heritage Fair. The Comité Historique Soeur Antoinette Desroches sponsored a prize again this year.
- **May 16:** the provincial government made a funding announcement at the Acadian Museum towards the the Congrès Mondial Acadien 2019. A hundred people were there and participated in guided tours
- **October 28:** historian Georges Arsenault presented on Halloween traditions.
- **November 4:** historian Ronnie-Gilles Leblanc presented on Acadians in Isle-Saint-Jean between 1755 and 1760.
- **November 13:** Yolande Painchaud, great grand-daughter of Senator Joseph-Octave Arsenault presented on the Arsenault-Gallant family.
- **November 20:** Following the opening ceremony, professor and historian Gregory Kennedy lectured on the PEI aspect of the exhibition while retracing the steps of the soldiers from PEI that were in the Acadian battalion.
- **December 2:** Claude Boudreau of DiasporAcadie presented on the Acadian Diaspora.
- **December 16:** Traditional Christmas event at the Museum with a choir, music, naulet (cookie) contest, craft stations for kids and food making this event an unforgettable one with close to 100 visitors.
- **January 27:** Greg Gallant of the PEI Regiment Museum, presented on the First World War in the context of our temporary exhibit.
- **February 17:** Genealogy workshop led by genealogist Jean Bernard on how to use the resources available in the Research Centre.
- **March 24:** Movie presentation from the National Film Board during the Rendez-Vous de la Francophonie.

This year (and for years to come), the Acadian Museum accepted to be the lead organizer regarding the Acadian Remembrance Day ceremony held every year on December 13. The event was held in Port-la-Joye and was well attended with schools and public and was presented in partnership with la Société Saint-Thomas-D'Aquin and Parks Canada.

In December 2018, the Acadian Museum was made aware of a situation at the Farmer's Bank in Rustico and several meetings were attended between January through March. The Farmer's Bank is in need of a site manager and we will help in any way we can.

The Site Director met with various stakeholders throughout the year: la Société Saint-Thomas-d'Aquin, the Miscouche Community Council, and Congrès Mondial Acadien 2019 representatives.

5. ARTIFACTS

Yolande Painchaud, from les Îles-de-la-Madeleine, donated more than 300 artifacts and archival documents from the Arsenault-Gallant family belonging to her grandmother, Marianne Gallant and her mother, Yvonne Painchaud.

6. SCHOOL VISITS

The Site Manager continued to work with Orwell Corner site manager, Jason MacNeil, to develop educational programming in French for French and Immersion schools. I also met with the principals and key players of the French Language School Board and from the Education, Early Learning and Culture Department, because we want to offer the students the opportunity to explore the Acadian experience through the use of artifact kits and educational activities related to the curriculum. The Site Manager with Josée Babineau from the Education, Early Learning and Culture Department developed three toolkits on suggested themes: Archeology Toolkit - Grades 7 and 8, Acadian Artifacts Kit - Grade 8 Curriculum, Construction of dykes and aboiteaux - 8th year study program. We started to give the workshops in April, as of now we had more than 10 presentations to school all over the Island.

The Acadian Museum had more than fifteen school visits from French, Immersion and Anglophone schools from April 2018 to March 2019.

7. ACADIAN RESEARCH CENTRE

Throughout the year, we acquired and processed donations of artifacts and archives from generous individuals which continue to greatly enrich the Acadian Museum's and the Acadian Research Centre's collections.

With a project from L'Office Franco-Québécois pour la jeunesse, we were able to hire an archivist for a six month period, starting at the end of March. Agate Dousset, from France, helped us with everything related to the research centre; archives, visitors, putting genealogy and archival resources online.

LE MUSÉE ACADIEN DE L'ÎLE-DU-PRINCE-ÉDOUARD

Soumis par Rachel Lapointe, Directrice

Au cours de 2018-2019, le Musée acadien de l'Île-du-Prince-Édouard a œuvré afin de remplir son mandat provincial d'acquérir, de préserver, d'interpréter et de promouvoir le patrimoine acadien de l'Île.

1. EXPOSITIONS TEMPORAIRES

1.1 Miscouche du temps passé

L'exposition *Miscouche du temps passé* est restée en place de juin 2017 à novembre 2018. Outre des panneaux présentant des photos historiques et des textes d'interprétation, l'exposition comportait des artefacts de la collection du Musée acadien illustrant la riche histoire et la vie culturelle et sociale des villages de Miscouche

et de St-Nicholas. Cécile Gallant, qui était directrice du Musée à l'époque, a coordonné les divers aspects de la production de l'exposition, tandis qu'Angèle Barriault, adjointe administrative, a révisé les nombreuses légendes bilingues et formaté les étiquettes des artefacts afin de les imprimer et de les fixer. L'exposition a été prolongée en fonction de l'intérêt manifesté par les gens de la collectivité et des commentaires positifs émis par les visiteurs.

1.2 Debout peuple acadien, en avant pour l'honneur! 165^e Bataillon de la Force expéditionnaire du Canada

De novembre 2018 à mai 2019, nous avons monté une exposition temporaire du Musée acadien de l'Université de Moncton sur l'expérience des soldats acadiens et leur participation à la Grande Guerre, soit la Première Guerre mondiale. L'exposition *Debout peuple acadien, en avant pour l'honneur! 165^e Bataillon de la Force expéditionnaire du Canada* présentait textes, affiches et artefacts illustrant les expériences individuelles de jeunes soldats acadiens au sein du bataillon et comment elles se rapprochaient de celles d'autres soldats canadiens. Avec l'aide du capitaine Greg Gallant du PEI Regiment Museum, un volet insulaire a été ajouté et plusieurs artefacts de la collection du Musée acadien de l'Île-du-Prince-Édouard y ont été exposés.

2. EXPOSITION TEMPORAIRE EN PRÉPARATION

Une nouvelle exposition temporaire a été prévue spécialement pour le Congrès mondial acadien 2019. Georges Arsenault a contribué au projet, qui a pour thème principal la jeunesse acadienne ainsi que quelques thèmes connexes. Le Musée a aussi organisé un concours public pour y incorporer des photos de jeunes Acadiens, Acadiennes et francophones de nos jours. L'exposition devrait ouvrir à la fin mai 2019.

3. LES CAUSERIES DU MARDI 2018

Du 10 juillet au 14 août, le Musée a présenté la 14^e édition des populaires *Causeries du mardi au Musée acadien*. Comme par le passé, la série comportait six causeries : trois en français et trois en anglais. Le coordonnateur du projet, Georges Arsenault, a trouvé d'excellents conférenciers qui ont donné des présentations fort intéressantes sur divers aspects de l'histoire et de la culture acadiennes.

- **10 juillet** – Georges Arsenault (*en anglais*)
The Poirier-Perry Family: A Notable Island Acadian Family
- **17 juillet** – Père Albin Arsenault, Donald Arsenault, Claudette Thériault (*en français*)
Retour sur une enquête de 1972 sur l'avenir de la langue française à l'Î.-P.-É.
- **24 juillet** – Earle Lockerby (*en anglais*)
The Island Acadians of the 1760s and the Oath of Allegiance
- **31 juillet** – Georges Arsenault (*en français*)
Les repas de noces d'autrefois chez les Acadiens de l'Île
- **7 août** – Doug Sobey (*en anglais*)
The History of Log Houses on Prince Edward Island
- **14 août** – Jeannita Bernard (*en français*)
La petite histoire du souper-théâtre La Cuisine à Mémé

4. AUTRES ACTIVITÉS

Voici une liste des diverses activités qui ont eu lieu durant l'année :

- **25 avril** : Le Musée a organisé une causerie sur l'interdiction des automobiles à l'Île-du-Prince-Édouard avec Rudy Croken.
- **3 mai** : J'ai été juge lors de la Fête provinciale du patrimoine de 2018. Comme par le passé, le Comité historique Soeur Antoinette Desroches a remis un prix dans le cadre de la Fête.
- **16 mai** : Des représentants du gouvernement provincial se sont rendus au Musée pour annoncer le financement octroyé au Congrès mondial acadien 2019. Une centaine de personnes ont assisté à l'annonce et participé aux diverses visites guidées.
- **28 octobre** : L'historien Georges Arsenault a fait un exposé sur les traditions de l'Halloween.
- **4 novembre** : L'historien Ronnie-Gilles Leblanc a animé une causerie sur la population acadienne de l'Isle-Saint-Jean entre 1755 et 1760.
- **13 novembre** : Yolande Painchaud, l'arrière-petite-fille du sénateur Joseph-Octave Arsenault, a animé une causerie sur la famille Arsenault-Gallant.
- **20 novembre** : Après la cérémonie d'ouverture de l'exposition, Gregory Kennedy, professeur et historien, a fait une présentation sur le volet insulaire en retraçant les pas des soldats de l'Île qui faisaient partie du bataillon acadien.
- **2 décembre** : Claude Boudreau, de DiasporAcadie, a animé une causerie sur la diaspora acadienne.
- **16 décembre** : Le Musée a tenu son activité de Noël traditionnelle. Au programme : chorale, musique, concours de naulet (biscuit), table de bricolage pour enfants et nourriture. Une centaine de personnes sont venues faire un tour dans l'après-midi pour participer à cette belle activité.
- **27 janvier** : Le Musée a organisé une causerie sur la Première Guerre mondiale avec Greg Gallant du PEI Regiment Museum dans le cadre de l'exposition temporaire.
- **17 février** : Le généalogiste Jean Bernard a animé un atelier pour montrer aux participants comment utiliser les ressources du Centre de recherches acadiennes.
- **24 mars** : Un film de l'Office national du film a été présenté dans le cadre des Rendez-vous de la Francophonie.

Le Musée acadien sera désormais l'organisateur en chef de la cérémonie du Jour du Souvenir acadien tenue chaque 13 décembre. Nous avons coordonné l'événement de cette année à Port-la-Joye en partenariat avec la Société Saint-Thomas-d'Aquin et Parcs Canada. Il y avait une bonne foule composée d'élèves et de membres du public.

En décembre 2018, le Musée acadien a été mis au courant d'une situation à la Banque des fermiers, à Rustico, qui a donné lieu à plusieurs réunions. La Banque des fermiers a besoin d'une personne pour gérer le site, et nous avons fait notre possible pour aider. En janvier, février et mars, j'ai participé à diverses réunions visant à régler la situation.

J'ai également rencontré divers intervenants, notamment la Société Saint-Thomas-d'Aquin, le conseil communautaire de Miscouche et des représentants du Congrès mondial acadien 2019.

5. ARTÉFACTS

Yolande Painchaud, des Îles-de-la-Madeleine, a donné plus de 300 artéfacts et archives de la famille Arsenault-Gallant appartenant à sa grand-mère, Marianne Gallant, et à sa mère, Yvonne Painchaud.

6. VISITES SCOLAIRES

J'ai poursuivi mon travail avec Jason MacNeil, gestionnaire du site d'Orwell, en vue d'élaborer du contenu pédagogique en français pour les écoles francophones et d'immersion française. J'ai aussi rencontré les directions et les intervenants clés de la Commission scolaire de langue française et du ministère de l'Éducation, du Développement préscolaire et de la Culture pour explorer la possibilité de faire découvrir l'expérience acadienne aux élèves au moyen de troussees d'artéfacts et d'activités pédagogiques liées au programme d'études. Josée Babineau, du Ministère, et moi-même avons ensuite créé trois troussees portant sur les thèmes suggérés : *L'archéologie* (7^e et 8^e année); *Artéfacts acadiens* (8^e année); et *Construction de digues et d'aboiteaux* (8^e année). Nous avons donné plus de dix ateliers dans diverses écoles de l'Île depuis avril.

D'avril 2018 à mars 2019, le Musée acadien a accueilli plus de 15 groupes scolaires d'écoles francophones, anglophones et d'immersion.

7. CENTRE DE RECHERCHES ACADIENNES

Au cours de l'année, nous avons reçu et traité des archives et des artéfacts donnés par de généreuses gens qui continuent d'enrichir les collections du Musée et du Centre de recherches acadiennes.

Un projet de l'Office franco-québécois pour la jeunesse a permis d'embaucher une archiviste pendant six mois à partir de la fin mars. Agate Dousset, originaire de la France, nous a aidés avec toutes les questions relevant du Centre de recherches : archives, visiteurs, mise en ligne des ressources généalogiques et archivistiques.



Les Élèves au musée acadien



Students at the Acadian Museum

Musée acadien



Acadian Museum

GREEN PARK SHIPBUILDING MUSEUM & YEO HOUSE

Submitted by Brandi Coughlin, Site Director

VISITATION

We had a successful season with visitors from all over the world. I am pleased to announce that our 2018 numbers are up for July and August! A number of factors could contribute to this. We had the VIC tour and extra tours scheduled. In July our Canada day celebration attracted more visitors. August our numbers were up in paid visitors. Throughout the month of September we had a very large increase of visitors therefore it would be worth looking into staying open later throughout the shoulder season. Overall, we are happy with our visitation numbers for the 2018 season!

PROGRAMMING

We kicked off the season in June with a school tour and a VIC tour which was an excellent idea for other front line workers in tourism to become familiar with sites in the area. July started off with Canada Day Celebration, flag raising ceremony with the veterans in the area as well as free admission to our site, which the community seems to really appreciate.

Camp Days this year were held on 3 days in July and our numbers were great for this program. Our students worked well with the kids, but needed extra supervision and guidance for carrying out the day activities. The children enjoyed tours of the Yeo House, sand castle building, water games, and treasure hunts and bonfires with smores to finish off the day.

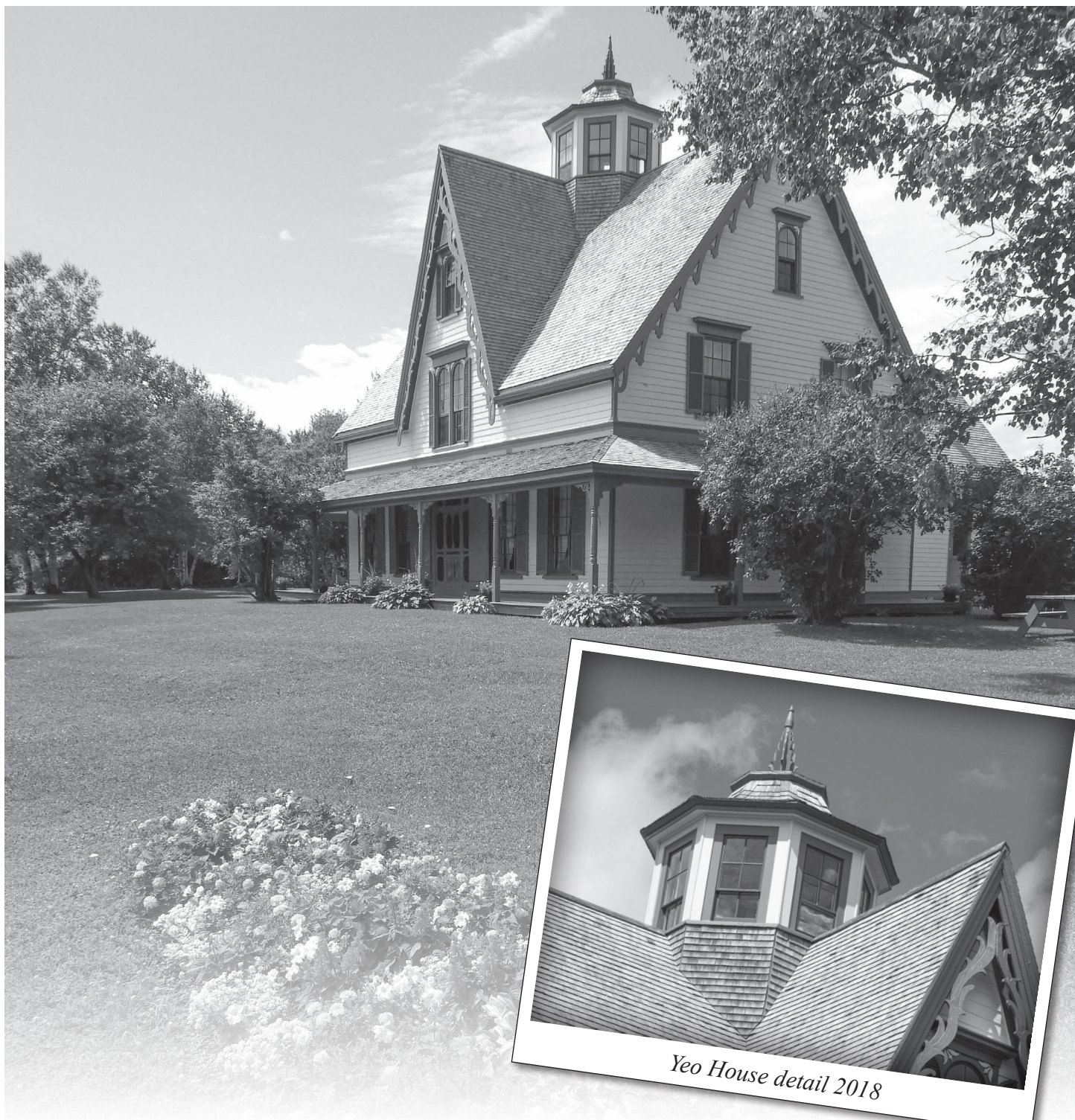
The beginning of August was extremely busy for us. The Rock the Boat concert was held in our very own shipyard and there is speculation that there were 4000 people in attendance. Our staff attended the Tyne Valley Oyster Festival Parade carrying our banners for the Museum and Yeo House.

Our 41st Annual Blueberry Social was held on August 19. Our staff worked extremely hard to ensure this event is a continued success including baking 160 pies for the big day. Our numbers for sales were up a bit, which we are always happy with. We had new and improved games for children and adults as well. We ended our season off with another Ghost Story night in late August, with great success and 49 people participating. Every year we try to come up with new and improved events and I am looking forward to planning the events.

Our gift shop revenue was about the same this year, we had a 25% off sale from the 19th of August until the end of the year, which always helps move more stock. We spent very little money on gift shop inventory this year, but expect to spend a bit more next year to restock the shelves.

STAFF

We were approved funding for one YCW student for 14 weeks until September 1st. Two of our JFY students finished on Blueberry Social day and our last student finished the following Friday. Our Senior Tour Guides completed work on September 8th and our 2 EDA employees finished on September 1st. Kim Ford and the Site Manager completed work on September 15th.



Green Park



Shipbuilding Museum
& Yeo House
Musée de la
construction navale
et Maison Yeo

ELMIRA RAILWAY MUSEUM

Submitted by Lynne Morrow, Site Director

The season began on May 27 with the Elmira Railway hosting the Cystic Fibrosis Walk. This special event was well attended and a very successful fund raiser for CF research.

The Elmira Railway Museum opened to the public on June 4th. Hours of operation were 9:30 AM- 4:40 PM Monday to Friday for the month of June and September and open daily for July and August. The Miniature train and speeder rides were open for the season from July 1- August 31.

STAFF

PEIMHF received funding for one student position from Young Canada Works. Kristen Rose has filled the position through Young Canada Works for the past four years and will be greatly missed as she was a great addition to our staff. Melinda MacAulay is hired yearly through the Mi'kmaq Confederacy and is an excellent addition to our staff as she has many skills to bring to the workplace.

The Friends of Elmira received funding for staffing for the miniature train (1 Jobs for Youth and 2 EDA workers). Finding qualified individuals for the maintenance positions on the miniature train has become a major challenge and this year was no exception. Neither of the adults had any mechanical skills which left all the mechanic work to the student, Isaac Ching. We would not have been able to operate for the season without him. We are sorry this was Isaac's last year as he will be graduating from his program of carpentry in 2019. One of the adults left the position for health reasons on Aug 11 which left us short staffed until the train ride closed.

PROGRAMMING

The staff hosted "All Aboard Days" every Tuesday during July and August which was an all in one admission cost to visit the Museum, take a train and speeder ride.

SITE IMPROVEMENTS

Costain Station: The back side of the station roof was shingled.

Freight Shed: Mice were a major problem in the old freight shed and a new door was installed to the staff room as the frame of the existing door had rotted due to mice. An interior wall was removed and replaced because of damage by rodents. A new fiberglass door was installed to the "link" exhibit which now makes this exhibit wheelchair accessible. Baby changing tables were installed in both the public washrooms which were joint projects between the Friends of Elmira and PEIMHF. Exhibit changes in the "original link" room included new pictures and story boards. Painting of the exterior of the old freight shed was completed by Alan Watts.

Museum: A new electrical panel was installed in the Museum and improved lighting. An exhibit change in the Museum was executed by PEIMHF staff before the season opened. The display cases in the Men's and Ladies waiting room were updated and a lantern display was placed in the Ladies Waiting room. The trim was painted in the interior of Museum and a new shelf constructed in the men's waiting room. Story boards of the Branch lines were added under the existing railway map. Also, a new story Board of the former station agents was installed in the office

Model Train: Story board for the model train collection recognizing Bob Mephram and the history of the layout was created and will be installed in the spring

Trolley Shed: A story board for the velocipede and bicycle velocipede was created and will be installed in the spring

Miniature Train Ride: Our talented and very creative staff designed and erected many new attractions along the miniature train ride including: painted wooden replicas of animals, district signs, East Point Lighthouse, fishing pond, chicken coup, house, replicas of wells. All the additions were created with material and paint we had on site.

Friends Office Building: The Friends of Elmira replaced the roof on the office building with steel.

Gift shop: Glass in eight windows of the Gift Shop was replaced under warranty but the installation cost was not covered.

Signs: A large Confederation Trail sign was erected on the framework at the entrance to the trail.

We appreciate all the support that we receive from staff and the Friends of Elmira.



Elmira



Railway Museum
Musée ferroviaire

BASIN HEAD FISHERIES MUSEUM

Submitted by Elizabeth A. MacDonald, Site Manager

This summer was relatively busy at Basin Head, but overall numbers were down from 2017. Visitation in June was very poor due to the cold and rainy weather. Slow days however gave us an opportunity to do extra sorting, exhibit cleaning and general cleaning around the museum site. Parks took care of some gutter work on buildings that needed attention which helped solve some of the water issues around our buildings. We were also pleased to find our basement floor had been painted by Transportation Department staff over the winter.

July began with free admission to the museum and some give-a-ways resulting in over 120 visitors that day. July also began our “Live at Basin Head” series. Every Friday in July and August we offer free admission to the museum and a variety of attractions such as music concerts, demonstrations, food taste testing, ‘Pirate Day’ for the kids, and book readings. All participants donate their time and talents and in turn may make a few extra sales. During these days approximately 100-150 people come through the museum. New this year, the “Young Millionaires” club was invited to set up in and around the museum which was well received.

The Eco tours presented by the Souris Wildlife group “Beyond the Beach” were popular, attracting considerable interest from school group and families. The end of July and well into August saw terrific beach weather and large crowds, although less than 2017. Our retail gift shop on the boardwalk continues to do well and is a significant source of revenue for the museum.

Staffing included three summer students, one from Young Canada Works and two under Jobs for Youth from the Province which is key to a successful business operation. One of our students was bilingual which provided an important role in engaging many of our francophone visitors travelling from Quebec and the Magdalene Islands.

In September, I met with Wallace Rose of Eastern Media. He is interested in starting a ‘Basin Head Festival’ to be held on site in the ‘shoulder’ season, perhaps in early September offering food, music, etc. This idea will be explored in the coming year.



Sailing ship ashore at Basin Head 1918

Basin Head



Fisheries Museum
Musée des pêches

Sailing Ship Ashore at Basin Head 1918

EPTEK ART AND CULTURE CENTRE

Submitted by Nikkie Gallant, Site Manager

EXHIBITION and PROGRAMMING

There were seven exhibits this year: *Yesterday, Today: A Portrait of Summerside* by Eddy Schwartz (architectural paintings), *ArtsSmarts* (student art projects), *Behind the Panels* (artwork by Island comicbook artists), *Quilted Treasures* by Northern Lights Quilt Guild, *Prince County's Contribution to WWII* (lobby: history), *Reveal > Conceal* (juried contemporary art exhibit), *Music PEI Album Art* (art: photography, illustration, graphic design), and *Transported* by Summerside Art Club.

An Eptek Art & Culture Centre 40th anniversary celebration was



Eptek 40th Anniversary event

held and was well-attended. An Artful Thinking school

program was developed with the help of Jason MacNeil. Regular programming included the Thursday Lunch Time Film Series (mid-October through April), the monthly book club (September to June) and Demo Days (July-August). Staff worked on the book *Yesterday, Today: A Portrait of Summerside*. Seniors College held five courses at the Centre, and the Chamber of Commerce held a workshop series. Eptek also hosted meetings and events of the Friends of Eptek, Summerside and Area Historical Society, and

other cultural organizations. A book launch was held for *Called to Serve* by Katherine Dewar. The Friends of Eptek held a very successful fundraising auction in November. They also received matching sponsorship grant funding through the ArtsVest program and a grant to support new audio/visual equipment for the centre.

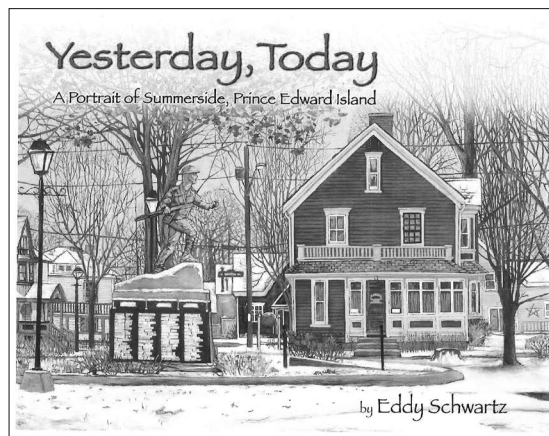
OTHER ACTIVITIES

Staff members attended a variety of community activities throughout the year including Chamber of Commerce events, creative industries mixers, and exhibit openings.

Nikkie participated in ArtsVest sponsorship training and mentorship. She also provided adjudication for the Provincial Heritage Fair and several other organizations. Nikkie continued to serve as the PEI Museum representative on the Employment Engagement Committee, where she assisted with planning the department staff day and strategic planning for the department.

FACILITIES and STAFFING

Staffing was challenging this fiscal year, as our admin position changed hands eight times with six different people filling the role. Laura Mills was out on two special leaves, and Lynn Turtle, Sean Robinson, and Brenda Buote each filled in for periods of time during the leaves (Lynn filled in for three periods). Laura resigned in early October, and Jaklyn LaBine was brought in to fill in until the new staff member was hired. Danielle Gaudry-MacFadyen was the successful candidate. She started mid-December. At the end of the fiscal year, the team grew by one member, with Rose Matheson joining Eptek from the collections facility as the new Museum Programming Assistant. Danielle indicated she would be out on maternity leave in the fall.



The gallery was repainted, the air handler had many leaks that were repaired, a new arm was put on the exterior main entrance door, consulting was done on the building's needs. The exterior door in the back hall was damaged during a flash hail storm. The heat in the back hall had troubles, and subsequently the whole site's heating system, and couplers were replaced. There were also troubles with the water running brown. Renovations were planned to freshen the exterior and offer some visual separation between Eptek and the rest of the building. Work would also include replacing the restrooms (making one of the restrooms accessible), work on the entrance (replacing rotten wooden frames with metal, and retiling the floor), and replacing the aging HVAC system. Work began on January 30th and continued throughout the rest of the fiscal year. Asbestos was found in the pipes above the restrooms, causing some of the delay. A new boiler was installed.

NATURAL HISTORY

Many of the regular visual art exhibits at Eptek Centre touch on natural history, with artwork that focuses on nature, featuring landscapes, plant life and animals such as exhibits *Yesterday, Today: A Portrait of Summerside*, *Reveal > Conceal*, *Music PEI Album Art*, and *Transported*. Work was also done to prepare for the exhibit *PEI Nature Inspires Craft*, which is to be the summer exhibit for 2019. This exhibit will feature natural history artifacts from PEI that will be used as inspiration for artisans to create fine craft. Both the artifacts and the craft will be on display in the exhibit.



Eptek 40th Anniversary event



ORWELL CORNER HISTORIC VILLAGE

Submitted by Jason MacNeil, Site Manager

EDUCATION

The education program enjoyed a great deal of success again this year with spring programming running from April until the opening of the Orwell site on June 5th and fall programming beginning with the closure of the site in November and running until the following March.

Spring programming

The spring program once again saw artifact-based presentations to 11 schools and 30 classrooms and more than 900 students. The talks ranged from grades K-8 and included curriculum themes such as needs and wants, community, culture, empowerment, exploration and how we learn about the past.

Further curriculum based presentations were developed for the junior high school curriculum including changing technology and globalization. The visits to the classroom were also used to increase awareness and interest in the museum system, its seven sites and the education programming that we currently have in place at Orwell Corner.

Fall/winter programming

Once the site closed in November, 10 additional schools were visited reaching an additional 500 students including Souris Regional, Montague Consolidated, Englewood, Kensington and O'Leary. Each year there are a great number of presentations done in the Charlottetown area, but we are beginning to broaden the geographical reach of the program to both the Eastern and Western parts of the province.

ORWELL CORNER

Planning for the season began in the late winter of 2018 including grant and application writing. This will allow funding for all of the positions that would be needed for the additional programming planned in the areas of education and experiential tourism.

The season began earlier than anticipated with the visits from Buddhist retreat goers with GWBI and four groups that came to the Island from the International Tourism Expo that was taking place in Halifax. In total, we had 146 visitors in the month of May, before the site even opened for the season.

There was a sharp increase in school programming in June compared to the previous year with more than double the number of school groups visiting to take part in our curriculum experiences that reinforced both what we were sharing in the classroom and the specific curriculum outcomes being covered in the social studies program. We piloted our curriculum experiences with St. Jean Elementary, Belfast Consolidated and our French curriculum experiences with La Belle Cloche in Rollo Bay. These additions to school programs and an influx of Buddhist visitors in June saw our numbers for the month double from the previous year with just over 3200 people visiting the site in June.

We had a successful Canada day event on July first as well as very busy July and August. We introduced a new experiential tourism program called "Farm Forge Fiddle" which saw visitors getting some hands-on, behind the scenes experiences as they blacksmithed, farmed and square danced. This experience is listed on the Department of Tourism's "Authentic PEI Experiences" page.

STAFFING

Peter Wood came back in mid-April as the maintenance person, Kevin MacLean returned to the village as farmer on May 7th and Khalid Lakhdari began as the site's French Language coordinator. Staff were called in early to provide programming for the tourism expo and Buddhist visitors but Bruce Brown, Jeannie Campbell and Luke Fraser all started back at the beginning of June. Emily McGuirk joined the team as our YCW Senior Student Interpreter. Darlene MacSwain and Jennie Mutch returned to the admissions office to greet visitors as they came into the Agriculture Museum. In July we received three Jobs for Youth students: Johnathon Vincent, Page Miller and Hunter Washington began in early July

The Board of the Pioneer Village of Orwell Corner employed 3 EDA staff. George McGuigan, Esther Nicholson and Rick White all returned and we were able to secure additional weeks for them through the Seasonal Workers Program. Lana Miller also was brought on by the Board late in the season through the RJI program.

VISITATION

The season was very successful with increased numbers for almost every month that we were open. We extended our operations in October to accommodate school groups. In total, the site received just over 13,200 visitors which was a substantial increase over the previous season.

OUTREACH

There was a substantial amount of outreach and new partnerships during the year. We partnered with Gary Schneider at Macphail Woods to deliver science outcomes to visiting school groups which experienced a great deal of success. It allowed us to split groups of students up, carriage half to Macphail for science outcomes while we delivered social studies outcomes at the site.

We formed a strong relationship with the Great Wisdom Buddhist Institute through consulting with them on the interpretation of their cultural centre exhibits in Brudenell. As a result of this new relationship, there has been a substantial increase in our early season visitation numbers.

We have also formed partnerships with the PEI Newcomers Association to deliver a "welcome to PEI" event for newcomers that will allow us to show all people that move to the Island what the past was like, some of the challenges that were faced, how they were overcome and what we still need to do. In addition to this, I did Tuesday night talks for the Chinese Cultural Centre where nine different talks were delivered for Chinese students ranging from 6 – 16 years of age. This took place over 9 weeks and engaged more than 100 students and their families.

Orwell Corner



Historic Village
Village historique

BEACONSFIELD HISTORIC HOUSE

Submitted by Harris Ford, Site Manager

SITE VISITATION

Visitation to Beaconsfield Historic House grew as the summer season progressed with July and August being the two strongest months befitting the typical tourist season on Prince Edward Island. The fall cruise ship season remained consistent with past years and winter visitation relied on a number of programming events taking place in the Carriage House.

A number of new programming opportunities took place in the Carriage House this year which has led to increased usage of the space and more demand. Michelle Banks of Havenwood Productions put on a very popular children's production of *The Wizard of Oz* in July and August which sold out for most shows. As well, Kevin Jeffrey and his group have revived the *Ireland Meets Scotland* show that ran at Orwell Corner for a number of years. Both shows were popular and both performers have agreed to return in 2019.

Off season usage of the Carriage House has only increased with a number of group facilitators, Senior's College Classes, the Beaconsfield Heritage Dancers, Nature PEI, the Island Nature Trust, the PEI Genealogical Society, Fundamental Yoga, Todd MacLean and intergovernmental departments using the space for regular (including weekly) sessions throughout the year. This enables Beaconsfield Historic House to maintain strong numbers in the off season to offset the drop in tourism numbers in the winter months.

A number of one-off events occurred in the Carriage House or onsite that proved to be very popular. Sponsored by the Black Cultural Society of PEI and ably organized by Jim Hornby and Scott Parsons *Potato Head Blues: Apology Tribute to Louis Armstrong in Charlottetown, 1958* took place on July 23rd. This consisted of a lecture given by Hornby in the Carriage House followed by a concert on the front verandah of the home. This was very well attended, with over 250 to hear the lecture and the concert. In the future, we are seeking opportunities to use the front porch as a performing location in the summer months. As well, Art in the Open proved to be very popular with the house being open in the evening from 4-8 pm. This allowed more than 300 people to visit the house in the evening and in partnership with the Beaconsfield Heritage Dancers, visitors were able to participate in a number of demonstrations of various heritage dances.

STAFFING

I would like to take this opportunity to thank Luke Baird who ably served as Acting Site Director (September 2018-May 2019) in my position while I was on secondment.

Over the summer we were able to benefit from a number of student positions generously funded through a number of programs. Andrew Stetson, Olivia MacPhail, Catherine Martin and Philip Tweel returned for another season and were joined by David Jamieson and Matthew Duffy as well as Luke Baird in the fall months.

SITE MANAGEMENT

A number of improvements and investments were made to Beaconsfield Historic House and the Carriage House including a new boiler, a new hatch to the cellar, carpenter ant damage repair in the Carriage House and further plans to install heat pumps in the Carriage House in the summer of 2019.

Beaconsfield



Historic House
Maison historique

THE PROVINCIAL COLLECTION

Submitted by Linda Berko, Curator of Collection & Conservator

THE COLLECTIONS DEPARTMENT

The Collections section is where much of the PEIMHF's legislated activities take place: preservation, collections development, research, documentation and access, exhibition development, training and public outreach. Highlights of those activities and the professional staff that carry out these significant museum functions follow.

THE COLLECTIONS TEAM

Lesley Caseley, Registrar, completed her first full year managing all aspects of documentation and dissemination of information about the Museum's collection, as well as general operation of the collection facility. She began her one-year maternity leave on March 15, and her temporary replacement, Samantha Kelly, is scheduled to start in April.

Registration Assistant, Rose Matheson continued work on the long-term accession records collation project and assisted with summer collections tasks. In July, she assisted Orwell tearoom staff and acted as a French language resource. On her return to the Collections section she completed an inventory and organization of the resource library material: books, photographs, ledgers and other research material used by collections staff. In March, she was transferred to the Eptek Art and Cultural Centre and began work as a Museum Programming Assistant.

Alan Watts returned on April 23 to his hectic 6-month Heritage Maintenance position and immediately focused on assisting site directors with site facility opening activities. Over the spring and summer season he completed numerous projects at all the sites Island-wide: extensive building repairs and painting at Elmira Railway Museum; maintenance to the Cannery building and others at Basin Head; work on the Orwell Village blacksmith forge stabilization project (sill replacement, leveling building, repairing chimney, new shingle roof) and rebuilding the masonry foundation of the site's Well House; replacing the Yeo House wooden fence at Green Park; and stabilizing the universal ramp, exterior painting and building repairs at Beaconsfield Historic House. He also fit in regular landscape maintenance at sites and at the Artifactory, where additionally he helped staff organize workshop and storage spaces, return exhibition loans and collect oversized donations. Many overtime hours were incurred and the process of increasing his job to an 80% position is in progress which would more effectively schedule all these responsibilities.

Linda Berko, Curator of Collections and Conservation, manages the collections department and supports the staff in the responsibilities and special projects this section undertakes. HR activities, such as drafting position questionnaires, writing job postings and interview questions, and coordinating the hiring process for contract employees are included in this management activity. While focusing on Collections development, meeting with potential donors and acting as preservation support for the public, other related government departments and the museum community, she also represents the PEIMHF organization on related boards and committees.

COLLECTIONS DEVELOPMENT

In 2018, 69 artifact donations and purchases were added to the museum's permanent and working collections, the latter often used for educational purposes in the classroom. Unique examples include, Island-made furniture, an 18thc Scottish immigrant's fiddle lovingly preserved by descendents, a 19th c taxidermy bird specimen display cabinet illustrative of Victorian decorating tastes, a rare centennial tweed wedding suit and other 1967

centennial memorabilia, artifacts reflecting our railway history, a treadle saw demonstrating Island industry, a WW1 military great coat to be used in our school programming talks, and portraits, books and artifacts belonging to noted Islanders from past generations.

For our natural history collection, an exciting donation of fossilized *Dimetredon* track ways discovered on PEI is now part of our collection and being shared with partner organization; staff at Parks Canada and the PEI Archaeology department are conducting more research on this rare and significant find.

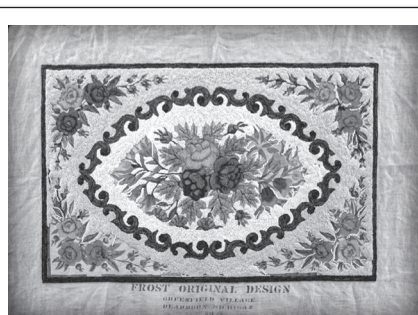
The variety of objects is broad and many were contributed by generous Islanders and friends from “away” who want to help preserve our Island’s material and natural history and the stories these objects can tell about our past.



Dimetredon Cavendish trackway

We thank the donors who contributed artifacts to our Museum Collection in 2018:

- *Claude Arsenault*
- *Ruth Bean & Ken Hardage*
- *Mary Lynne Bruvels*
- *John Calder*
- *Jim Campbell*
- *Blair Carter*
- *Margaret Cooke*
- *Charlie Corkum*
- *Bruce Craig*
- *Jim Crawford*
- *Alphonse Driscoll*
- *Adele Dixon*
- *Garth Drummond*
- *Marie Ewing*
- *Jessie Francis*
- *Janet Gaudet*
- *Greg Gallant*
- *Nikkie Gallant*
- *Janet & Steve Harper*
- *Catherine Hennessey*
- *Betty Howlett*
- *Aurell Johnson*
- *Marjorie Judson estate*
- *David Keenlyside*
- *Jessie Lees*
- *Richard MacAulay*
- *Dewar & June MacAusland*
- *Edward MacDonald*
- *Evelyn McQuaid*
- *Harriet Meacher*
- *George Meggison*
- *Don Middleton*
- *Myna Smith Morton*
- *Elizabeth Murphy*
- *Edith Nicolson*
- *Kenneth Osgood*
- *Eleanor Parke*
- *Donald Robertson*
- *Rose Society of PEI*
- *Samuel Holland Committee*
- *Lorna Scott*
- *Betsy Smith*
- *Frank Stewart*
- *John B. Stewart, bequest*
- *Diane Stiglish*
- *Roger Tinney*
- *Trinity United Church*
- *Lynn Turtle*
- *Neal Ward*
- *John Week*



Judson rug donation 2018



Judson rug hooking tools, donation, 2018

DOCUMENTATION - DIGITIZATION PROJECT

As part of the province's Cultural Strategy, the PEIMHF was allocated funding to increase access to our Collection digitally. Not only will we be digitally photo-documenting our artifacts, but also updating our existing outdated collections database system. This will allow us to interface with current technology such as smart phones, tablets and other mobile devices, all providing easier online access for the Public.

The Executive Director, David Keenlyside, the Curator of Collections and Conservation and the Registrar worked with IT Shared Services consultant, Randy Clark, and Business Analyst, Cathy Morrison, over the year to define the technical parameters and to draft the project definition document and RFP for the new database. Potential Database systems were presented by vendors and the team selected a suitable system. However, the provincial election was called before the contract could be awarded, delaying the installation of the new database into the next fiscal year.

Sara Cousins and Meg Preston, both recent graduates of Museum Studies programs, were contracted as Digitization Assistants in January to work on this project. Sara has been working through our approximately 65,000 database records, updating and adding missing documentation in preparation for data migration to the new database system and has completed 6000 records to date. Meg Preston is handling the research and photo-documentation portion of the project. Part of that process has been to ensure that the equipment identified by the Registrar for this project has been procured and the photo studio set up. To date, she has already researched and uploaded a segment featuring our significant PEI Pottery to our website for public access. After receiving training to edit our website, she has also been contributing to our online *Artifact of the Week* feature and assisting with other social media input.

PUBLIC ACCESS

Registrar, Lesley Caseley, continued managing the general care and organization of the museum's collection, including the backlog of accessions created during years of unstable staffing in this section, all significant in making it more accessible for inquiries from researchers and the public.

The nature of the Collection access inquiries are broad, but frequently include image requests, questions about preservation and requests to research collection artifacts. Preservation queries might include seeking suggestions for pest management strategies, advice on cleaning heritage hooked rugs and on best practices for displaying and storing personal collections. Rapidly changing technology highlighted another reason to access our historic artifact collection and involved using our wall crank phone in a short video to demonstrate the process of answering an antique phone (not at all like using a smart phone, it seems).

Our 19th c handmade Island flax textiles were compared to study pieces by one researcher, while another examined our Mi'kmaq basket collection for her master's thesis research. A young budding paleontologist enthralled by the recent track-way findings came to investigate these in greater detail and we hope will inspire a new generation about natural history. Former donors or their descendents often contact us to connect with their family's past and we provided them with the opportunity to view collection donations previously made by ancestors. Then, there are the ubiquitous, "what is this mystery object I discovered?" type of queries. We attempt to provide information to all.

Collections staff provided tours of our collections facility to Ministers, Jordon Brown, Education, Early Learning, and Chris Palmer, Economic Development and Tourism, to highlight the wide range of collections related activities conducted and historic artifact material processed at the "Artifactory."

Sampler patterns based on some of our historic sampler collection were featured at the international embroidery symposium, *Bridging Stitches*, hosted by the PEI branch of the Embroiderers' Association of Canada, Inc. and held at UPEI in July. These were well received by the delegates and all proceeds from the sale of the patterns

were donated to the PEIMHF. These are now available at our gift shops at Beaconsfield and Eptek and were popular Christmas gift purchases. It was an initiative the Curator of Collections and Conservation took on at the suggestion of Joyce Gill with the PEI Embroiders Guild, who translated our samplers into patterns for an accreditation assignment, and so that modern day embroiderers could recreate historic designs.

SHARING OUR KNOWLEDGE AND PROVIDING TRAINING

Mentoring and training the next generation of museum workers is a significant role we support. Funded through successful applications to the Heritage Canada YCW (Young Canada Works) and YCW (Young Canada Works) programs, Katie Keizer, Madeline Shaw and Nick Scott were an exceptionally hard working and fun group of summer students who completed many projects while gaining valuable museum employment skills. In addition to re-housing artifacts and cataloging new donations, photographic and location inventories were completed of our book collection and of the textile section after the Re-Org Atlantic project, and at Orwell, Green Park and Beaconsfield. The students also selected artifacts which resonated with them for our online *Artifact of the Week* feature. They researched and photographed the objects and produced a file of stories to be shared over the following months ahead. We are frequently contact by students inquiring about the nature of our profession and the Curator of Collections and Conservation met with several emerging museum workers to discuss training and career options in the museum industry.

As well as the students, the Registrar also trained and supervised the volunteers who make a strong contribution to this section by assisting with collections cataloguing and other small projects. In addition to our faithful, Paula Reins and Paula Kenny, Professor Susan Brown volunteered over the summer months to gain a better understanding of collections work and of our cultural artifacts which supported her university course development about material history. Another new volunteer was Maurice Roy, furniture expert, and co-author of PEIMHF's recently published reference book, *Historic Furniture of Prince Edward Island*, who is helping us more fully document our furniture collection. Taiana Varlamov, with previous museum experience working in a St. Petersburg museum, also began giving her time to help with collections-focused tasks.

The Curator of Collections and Conservation and the Registrar led a workshop for the Community Museums Association of PEI on *Best Practices for Caring for Infected Textiles* as part of the learning opportunities for its membership. They also were guest lecturers for the UPEI course, *Skills and Methods in History*, focusing on research methodologies and taught by Professor Susan Brown. A video the Registrar compiled about museum collections was presented and a discussion of our professions relative to public history careers followed in order to give history students a sense of how their degree can be applicable to future employment. Our museum artifacts were then examined first-hand by the students who applied investigative research tools to learn more about these. Our participation follows in the footsteps of an initiative developed by our late colleague, Boyde Beck.



UPEI material history class

This year, as a follow-up to their participation in the RE-ORG Atlantic project in 2016, Registrar, Lesley Caseley, and Jason MacNeil participated in the filming of a short training video for RE-ORG Canada. It was produced by the Canadian Conservation Institute, Ottawa, under which auspices the world-wide museum re-organization program is hosted in Canada. These videos give overviews of successful techniques participants in these programs have used in their reorganization projects. Our video featured techniques we developed to hang artifacts in previously unusable spaces using pegboard, wall anchors and twill tape - an inexpensive and simple solution to capture more storage areas in a limited space.

PUBLIC OUTREACH AND CULTURAL COMMUNITY PARTNERSHIPS

The Curator of Collections and Conservation and the Registrar met with the Elmira Railway Museum site director, Lynne Morrow, to plan exhibit design changes and install a new exhibit of railway lanterns and photos. Another site display was created in the Beaconsfield Carriage House exhibit cases featuring winter-themed artifacts from the collection, an initiative undertaken by Acting Site Director, Luke Baird, to provide us with additional exhibition opportunities.

We continue to partner with the City of Charlottetown's Heritage Department and the Provincial Libraries across the Island to loan artifacts and develop exhibits at these sites. These collaborations are opportunities to feature our collection "up front and personal," in addition to our online and other social media features about the collection. The immediacy of actually seeing the artifact provides a dynamic opportunity to bring history alive. Library themes we provided artifact support for included, *First Nations Reads*, three variations on the *Sciences: of Telecommunications Technology, of Medicine and of Photography*, and on *Written Communications - Tools and Text*. As a member organization of the CMAPEI, we also lent artifacts for its office display on *Winter Sport* and later, *Street Signs of Charlottetown*.

For the book launch of *Island at the Centre of the Word: the Geological Heritage of Prince Edward Island*, by geologist, John Calder, the Curator of Collections and Conservation mounted a display of our collection paleontological material, some of which are featured in that publication.

Early in 2019, development meetings commenced to review an exhibition proposal about the works of 19thc Island painter, Reverend William Stuart, with descendent of the artist, Anne Neatby. Stuart's work documented rural landscapes, principally around the Port Hill area, and we plan to mount the exhibit at Eptek Art and Cultural Centre in 2020. Janet Whytock, exhibit researcher, has been hired to co-curate the exhibit with Anne Neatby.

Not only does Collections assist students with research about our collection material, but we offer support by judging at local school Heritage Fairs and at the Provincial Heritage Fair. The Curator of Collections and Conservation participated in the annual Archive Council PEI meeting, hosted this year at the Beaconsfield Carriage House and in support of our heritage and cultural partners, she attended events at the Glenaladale Trust, the Craft Council storefront launch and the tour of the Province House restoration project, hosted by Parks Canada.

The Registrar, after drafting the social media guidelines for staff, continued to lead the PEIMHF social media activities by making website and social media updates and coordinating these activities with our other sites, a time-consuming endeavour on top of her own responsibilities. These applications are critical though to connect with new and existing audiences. Our online *Artifact of the Week* feature has been popular and another successful implement in our outreach toolbox. Other media outlets are generous in supporting our activities and the Orwell Site Director and the Curator of Collections and Conservation met with Angela Walker, CBC radio, to record a segment highlighting our new seasonal activities at all PEIMHF sites.



Artifact of the week folk art

FACILITIES, MAINTENANCE AND CAPITAL IMPROVEMENTS

Environmental conditions, particularly the relative humidity levels which we control with temperature adjustments, are continually monitored in order to maintain optimal storage conditions for the artifacts in both storage facilities at 77 and 55 Watts Ave., the latter still leased from Finance PEI. These are maintained within the limitations of our basic HVAC system, augmented with seasonal use of dehumidification and humidification units. Replacement of furnace sensors and thermostats with more accurate digital units will help us control

and regulate the levels we must maintain for best preservation practices. The Curator of Collections and Conservation met with Mechanical Engineering consultants to assess potential HVAC system upgrades and we anticipate making required capital improvements in the next fiscal year.

Monitoring and refilling our fire extinguishers is another routine preventative measure we maintain. Other building maintenance included sealing out the outdoor air ingress with weather stripping replacement on our loading bay overhead door. Power outages lasting for extended periods during winter storms interfered with our security and fire alarm systems, the aged furnace fuel pump and with our freezers used for preventive conservation at our storage facilities.

Water is a major risk factor for collection preservation. Three major leak incidents occurred in our storage facilities - the first in January, and then twice again in March - when freeze thaw cycles of built-up ice and snow on the roof, combined with heavy rains produced the perfect circumstances for flooding. Fortunately, our staff was able to jump into action to protect the collection and to cope with the immediate ingress of water and removal of snow around the building until large machinery could take over, and industrial fans and dehumidifiers arrived to replace our units. Staff followed up with monitoring over the weekend period to ensure the safety of the collection. We will be examining capital upgrades in the next fiscal year to mediate these risk factors. Constant vigilance occurs but it is a stressor on both the collection and staff.

On a more positive note, the collections team has been enjoying the newly renovated office and kitchen space, which had not been upgraded since it was first retrofitted 36 years ago when the PEIMHF took over the building. In addition to better lighting, additional shelving and new carpeting, the space was opened up to provide more efficient work areas. This was a long overdue project made possible by the increased capital budget now provided by the Department.

PRESERVATION ACTIVITIES

The Curator of Collections and Conservation researched and responded to over 100 inquiries regarding preservation or collection issues including visits to review artifact donations and sites. She installed the fragile PEI Regimental Colours into the Kirk of St. James for display and visitor tours after it had been returned from protective storage. Assistance was offered to Court House staff to determine the stability of displayed historic paintings prior to renovations; once examined, these were safely removed and then reinstalled on completion of the work. In advance of floor refinishing at Government House, the Curator of Collections and Conservation supervised the safe removal and reinstallation of furnishings and artifacts. Advice was also provided for a community church on the proper display of a “signature” quilt with recommendations about the construction and installation of the display furniture.

Conservation stabilization treatments were developed for artifacts at the MacPhail Homestead and Elmira Railway Museum. She also advised the Glenaladale development team on preservation issues and provided support during the process of establishing conservation guidelines for the window restoration project carried out by students at Holland College Retrofit Program.

Discussions with the consultant drafting a new management policy for the provincial Artbank collection revolved around conservation, preservation, inventory control and insurance issues during the periods the collection material is on display, in storage or while in transit to various locations in government buildings. The Curator of Collections and Conservation and Executive Director provided feedback to the department of Transportation, Infrastructure and Energy (TIE) on the Phase 3 conservation report for Province House from a heritage/conservation perspective.

A revenue generating contract to review and prepare an annual condition survey of the Lucy Maude Montgomery exhibit on display at the Cavendish Post Office for the Federal owner, the Canadian Museum of History continued this year. The fire which occurred there later in August during roof replacement triggered

post-fire emergency activities and additional contract work supervising the protection and temporary storage of the artifacts. Damage was limited to areas beneath the roof and did not seriously impact the first floor display areas; however, the exhibit remained closed during reconstructive renovations and CMH is taking this opportunity to redesign the exhibit over the next year.

The Curator of Collections and Conservation and the Executive Director attended meetings with Parks Canada and Aboriginal Affairs and Archaeology staff regarding a new Island paleontological specimen found at the Cavendish Provincial Park to determine best practices for preservation, temporary storage, management and future display and programming options of this significant material. This *Dimetredon* fossil trackway was unveiled at a joint Provincial government- Parks Canada announcement held at the Sherwood Public School on February 21. We supplemented the display for students with several of our fossil specimens.



COMMITTEE WORK

The Registrar sits on the Board of the Community Museums Association PEI and is the Vice Chair of the Creative PEI Board, both cultural community organizations compatible with our outreach activities.

The Curator of Collections and Conservation participated on the panel adjudicating over 67 submissions to the provincial Art Bank Collection. She represents the Museum on the Directors Board of the Island Nature Trust, a position we hold as one of the founding institutions of the Trust; this participation is another way the PEIMHF supports its natural history mandate. Other committee work was with the Institute for Architectural Studies and Conservation which focuses on Architectural education through its annual lecture series.

Work on the Government House Interior and the Government House Garden Committees, sub-committees of the PEIMHF Board, is advisory and supports the care and appearance of the building, grounds and the collections held at Government House. The Curator of Collections and Conservation worked with the committee's TIE representative, Holly Hinds, to improve and develop the summer tour guide program and to hire an intern for Government House. Paula Kenny, another committee member will be the coordinator of this summer program which is funded through the TIE department. We hope this initiative will provide more informed and accurate tours for visitors and highlight the significant official role of the Lieutenant Governor of PEI.

The Island Magazine Editorial Committee work for the Curator of Collections and Conservation normally is confined to article review, but this period it also included contributing to the production of issue 83 with design layout review, procuring additional article images and permissions, editing and providing content.

PROFESSIONAL DEVELOPMENT

Collection staff took in another of the CMAPEI workshop series on *Best Practices for Handling and Disposing of Hazardous Material*, taught by Evelyn Fidler of Kings Landing, NB, and also mandatory RIM (records information management) courses from the Public Service Commission. The Registrar participated in a two-day workshop hosted by the Canadian Conservation Institute, *Photo-documentation of Museum Artifacts*. The information was timely as she researched and documented the photography and auxiliary equipment required for our Digitization project. The Curator of Collections and Conservation also attended management workshops and training programs offered through the Public Service Commission (PSC): *Managing Employee's Social Media Use*, *Creating Respectful Workplaces* and *Writing for Government*. She also joined the first cohort of a 6-month PSC Mid-level Management Course, *Insights Transformational Leadership Program*.

PROVINCIAL HERITAGE PROGRAMS

Submitted by Charlotte Stewart, Heritage Officer

PROVINCIAL HERITAGE FAIR PROGRAM

The Provincial Heritage Fair was held at the Confederation Centre of the Arts on 3 May 2018, with 176 Grade 5 - 9 students (148 projects) representing 27 schools and more than 150 volunteers participating. Approximately 2,000 students participated in school-based heritage fairs leading up to the Provincial Fair.

Following project judging at the Provincial Fair, afternoon workshops, tours and activities were provided for students: Military Artifacts with PEI Regiment Museum; Artifacts & the Stories they tell with Jason MacNeil, PEIM&HF, Confederation Players In & Out of Costume; Clay Pot Making led by Dr. David Keenlyside & Provincial Archaeology Staff; Exploring the Confederation Chamber with Confederation Centre staff; Archival Photos –Interpreting, Preserving & Family History with Georges Arsenault, and Confederation Centre Art Gallery exhibition tours.



The top twelve student finalists, plus 3 honourable mentions, and award recipients were recognized with certificates and gifts during the Closing Ceremonies. Her Honour, Lieutenant Governor Antoinette Perry addressed the students during the Closing Ceremonies, as did Susan Willis, Deputy Minister of Education, Early Learning and Culture; Charlottetown City Councillor Greg Rivard, and the Chief Executive Officer of the Confederation Centre of the Arts, Ms. Jessie Inman. Special award presentations were sponsored and presented by the PEI Regiment Museum, Aboriginal Affairs Secretariat, Parks Canada, and a newly established PEI Museum and Heritage Foundation Award focusing on use of material culture. Representatives from these organizations presented the awards.

The 2018 Provincial Fair continued to benefit from support from many community organization-sponsored prizes for outstanding theme-related projects. Thirty-three local community groups and organizations presented 50 prizes to students. Community support and engagement for this cultural and educational youth event continues to grow.

The twelve Provincial Fair finalists were invited to participate in the national Young Citizens Video contest coordinated by Canada's History Society. Students created short videos of their heritage fair projects, posted them online and, following a period of voting and review by a judges' panel, two PEI students were selected from approximately 150 participants to attend the national Youth Forum in Ottawa. Due to reduced national funding, the Youth Forum was limited to six students from across Canada. PEI students continue to do extremely well in the Heritage Fair program and its national video component. The students were recognized for their achievements during the fall sitting of the PEI Legislature. The PEI student videos from the last several

years remain online at www.YoungCitizens.ca The Current CBC radio program interviewed one of the PEI students whose project dealt with indigenous treaty rights.

The Heritage Officer, acts as Provincial Heritage Fair Coordinator, and leads a Planning Committee with representatives from the Department of Education, Early Learning & Culture (English & French programs), the PEI Museum and Heritage Foundation, City of Charlottetown, Public Library Service, Community Museums Association of PEI, and Parks Canada Agency. The Fair Coordinator participated in several teleconferences with provincial and regional fair coordinators and representatives from Canada's History Society, the national Heritage Fairs organizing body, as well as the National Educators Meeting in Ottawa. The Heritage Officer judged at various school heritage fairs from February through April. The Heritage Officer met with the coordinators of the Provincial Science Fair to discuss common concerns.

The Provincial Heritage Fair is pleased to have a number of local and national sponsors to assist with the program: The Department of Education, Early Learning and Culture, the Confederation Centre of the Arts, Canada's History Society, Purity Dairy, Parks Canada Agency, PEI Museum and Heritage Foundation, Indian River Festival, City of Charlottetown, Old Home Week, Maritime Fun Group, and new for 2018: PEI Potato Board, Dairy Farmers of PEI, and go!PEI. In addition to the local community and national organization support, the Provincial Heritage Fair program is encouraged by the commitment of more than 100 volunteer judges.

Promotion of the Heritage Fair and Young Citizens programs continued through Twitter and Instagram @PEIHeritagefair, and the PEI Museum's Facebook page.

The Heritage Officer once again assisted with the adjudication of the annual Canada's History Society national Kayak Kids Illustrated History Challenge contest.

Preparation for the 2019 Provincial Heritage Fair started almost immediately following the wrap-up of the 2018 Fair with the date set for May 4, 2019 at Confederation Centre of the Arts. The national Young Citizens video program will be in place again for 2019.

HERITAGE PLACES

Heritage Places Initiative Indicators

Activity	2018- 2019	2017-2018	2016-2017	2015-2016	2014-2015
Meetings of the Heritage Places Advisory Board	2	1	1	2	1
Nominations received	10	2	3	13	11
Historic Places Registered	10	2	3	12	4
Historic Places Designated	1	-	-	-	6
Additions / updates to PEI Register of Heritage Places and Canadian Register of Heritage Places	14	12	30	27	10
Site visits peihistoricplaces.ca	9,822	10,700	12,411	11,227	11,840
Page views peihistoricplaces.ca	24,773	26,582	34,142	30,312	31,650

HERITAGE PLACES RECOGNITION PROGRAM

The Heritage Places Advisory Board met in June and November to review applications for the PEI Register of Heritage Places resulting in ten additions to the Register. An application for a Heritage Permit for a designated heritage place was considered. The Board also recommended a review and update of the *Heritage Places Protection Act*.

Scott Smith was newly appointed to the Heritage Places Advisory Board and members Jock Beck (Chair), Carter Jeffery and Donna Collings were re-appointed.



Hazelbrook Homestead

Hazelbrook Homestead, a circa 1875 home, was designated a heritage place under the *Heritage Places Protection Act*. The owners were presented with a plaque and certificate at the annual PEI Museum & Heritage Foundation Heritage Awards, and were featured on CBC Compass and online news.

Several statements of significance and photographs for recognized properties continue to be added to the provincial heritage places website www.peihistoricplaces.ca and sent to the national historic places website www.historicplaces.ca. In addition, a number of updates to existing listings were completed. The platform for the national Register is in need of upgrading and/or possible

replacement which impacts the provincial Register. Initial discussions were held with departmental IT regarding updating the provincial Register. Heritage Places Certificates were prepared by Strategic Marketing and Graphic Design for property owners. A contract was administered for heritage places research.

The National Trust for Canada's annual Historic Places Day to increase awareness and visitation of heritage places was held in July. Social media posts were prepared to promote PEI heritage places.

The Heritage Officer continues to meet and consult with property owners and stakeholders on aspects of the Heritage Places Recognition Program and conservation issues concerning built heritage and heritage places, as well as responding to telephone and email inquiries on general heritage issues. Site visits were made to the following: MacLean Barn in Meadowbank, Leard's Mill in Coleman, Holman Homestead in Summerside, and with Archaeology, TIE and Environment staff to St. Andrew's Cemetery in Lower Montague.

Advice on municipal heritage issues was provided to the City of Charlottetown heritage staff regarding the draft of their new heritage bylaw, as well as to the Town of Stratford's heritage committee.

PROVINCIAL HERITAGE INCENTIVE GRANT PROGRAM

Applications for Heritage Incentive Grants were received from: Alberton Museum for window reconstruction and replacement, and roof work, and for stained glass window restoration at St. Mary's Church, Indian River. Applications are reviewed to ensure compliance with the program's guidelines and with the *Standards and Guidelines for the Conservation of Historic Places in Canada*.

COMMUNITY MUSEUMS ASSOCIATION OF PEI

Meetings were held with Community Museums Association of PEI regarding provincial core funding, Museum Development Grant funding and the Youth Engagement & Volunteer Renewal project.

OUTREACH

The Heritage Officer along with Eptek and Orwell Corner Historic Village site directors attended the PEI Teachers Convention to promote the Heritage Fair and the Museum's educational programs.

Presentations on the provincial heritage places recognition program were made once again to the Holland College Heritage Retrofit Carpentry students, and at Eptek Art and Culture Centre. As well, a number of heritage places and heritage fair media inquiries were responded to.

DISCOVER PEI HERITAGE PASS

Following the success of this program in 2017, the program was expanded for the months of July and August 2018. A joint initiative between the PEI Museum & Heritage Foundation and the Public Library Service, library card holders may borrow a Discover PEI Heritage Pass which provided with free family admission to the Museum sites. A limited number of Passes were available at several library locations for patrons on a one-week loan period. An increased number of Passes (50 from 40) were available from more library sites (15 from 9). Both the circulation of the Passes and the use at the Museums sites increased and comments on this initiative are positive from all perspectives with increased awareness, visitation and access to PEI's provincial museum sites.



COMMITTEES

The Heritage Officer participated in several Federal-Provincial-Territorial Culture and Heritage Working Group teleconference meetings regarding the management of heritage resources and historic places. A further conference call was held by the National Trust for Canada regarding the federal Standing Committee on Environment and Sustainable Development (ENVI) Report on Heritage. The report includes several recommendations important to historic places in Canada, such as protection for national historic sites, the national register of heritage places and tax incentives for heritage properties.

Inter-departmental and inter-governmental meetings were attended regarding heritage issues with Transportation, Infrastructure & Energy; Rural & Regional Development; Aboriginal Affairs Secretariat & Archaeological Services, and City of Charlottetown staff.

As a member of the inter-departmental Provincial Land Review Sub-Committee, several submissions were reviewed for heritage resource interests.

The Heritage Officer, as the Provincial Heritage Fair Coordinator, participated in a number of teleconferences with Canada's History staff, provincial and territorial heritage fair coordinators regarding the Heritage Fair program, as well as a face to face meeting during the National Educators meeting. The Heritage Officer chairs the local Provincial Heritage Fair Planning Committee.

PROFESSIONAL DEVELOPMENT AND TRAINING

The Heritage Officer attended the following professional development and training sessions: ENVI Report teleconference, Departmental Staff Day, Getty Conservation Institute's Arches heritage inventory and management platform workshop; National Trust for Canada's annual conference in Fredericton, NB; Institute for Architectural Conservation and Studies (IACS) lecture on PEI architecture - restoration of Houle House; Glenaladale Estate funding announcement; Province House stakeholders update; Georgina Fane Pope Remembrance Day presentation; Symons Lecture; retirement planning workshop; Recorded Information Management Basics 101 online training; Government House Christmas open house; Heritage Awards for PEI Museum & Heritage Foundation, City of Charlottetown, and the City of Summerside.

Other tasks the Heritage Officer assisted with: editing and proofreading the PEI Museum & Heritage Annual Report, the annual Heritage Awards event held at The Carriage House.

HERITAGE AWARDS

The PEI Museum and Heritage Foundation Heritage are presented each year to individuals or groups in recognition of contributions to research, writing, architectural preservation, genealogy and various heritage activities.

The Heritage Awards Committee – Anne Richard (Chair), Marilyn MacDonald, Bob Nicholson, Judi Allen, Arnold Smith, Charlotte Stewart – met in January and recommended to the Board several Heritage Awards for 2018. The Awards were presented by Her Honour, Antoinette Perry on February 19, 2019 at The Carriage House.

HERITAGE ACTIVITY AWARDS

- **Genevieve MacDonald, Catherine MacDonald and Mary-Carla MacDonald** for research & publication of *Helen MacDonald of Glenalladale – Miss Nelly*
- **Yolande Painchaud**, En reconnaissance du don d'une importante collection d'artefacts acadiens de l'Île au Musée acadien / In recognition of a donation of an important collection of Island Acadian artifacts to the Musée acadien
- **John Andrew**, for work developing interpretive signage trails along Andrew's Pond and Wright's Creek natural area
- **Alex Clark** for the rehabilitation of the former Summerside Railway Station as the Evermoore Craft Brewery
- **Ron Coffin** for the preservation of the former Alma School House in Alma, Kings County
- **Stacy MacInnis** for the restoration of the former Millman-Johnstone House in Burlington
- **Steven Mannell, David Bergmark & Ole Hammarlund** for *Living Lightly on the Earth, Building an Ark for Prince Edward Island, 1974-1976* and the Confederation Centre Art Gallery exhibition
- **PEI Holstein Association & Fred Vanderkloot** for *Bridge to Perfection: the History of the Holstein Breed in Prince Edward Island*
- **Katherine Dewar** for *Called to serve: Georgina Pope, Canadian Military Nursing Heroine*
- **Lowell Huestis** (posthumously) for many years preserving aspects of PEI's history
- **St. Anthony's Legion Cenotaph Committee** for creation and display of banners commemorating Prince County soldiers who served in WWI
- **Tryon Christian Church Pioneer Cemetery Restoration Committee** for restoration and care of the pioneer cemetery

★ NATURAL HERITAGE ACTIVITY AWARD ★

Barbara Joy Green

★ VOLUNTEER OF THE YEAR AWARD ★

Donna Martin

★ YOUTH VOLUNTEER OF THE YEAR AWARD ★

Brendan Kelly

★ MARY CORNFOOT BREHAUT AWARD ★

for an outstanding contribution to genealogy and family history on Prince Edward Island

Theresa Gallant, Farmers' Bank of Rustico & Doucet House

★ PUBLICATION OF THE YEAR AWARD ★

Stratford Heritage Committee for We will remember them: Stratford heroes of the First World War

★ IRENE ROGERS AWARD ★

for an outstanding contribution to the architectural heritage of Prince Edward Island

Raeform Waite, RW Woodworking

★ WENDELL BOYLE AWARD ★

for outstanding contribution in a performance medium such as music or theatre,
that highlights or interprets the history of Prince Edward Island

Wyatt Heritage Properties Inc. for the production of "To the Power of Five: 1993 PEI Women in Politics"

★ BOYDE BECK MEMORIAL AWARD ★

for outstanding contributions to the oral history and storytelling of Prince Edward Island

Reg "Dutch" Thompson

★ AWARD OF HONOUR ★

Earle Lockerby for his outstanding contributions in the research of 18th century Prince Edward Island

Photos of the Awards presentations are online at :
www.flickr.com/photos/peigov/albums/72157678855471538

GOVERNMENT HOUSE COMMITTEE ANNUAL MEETING

June 20, 2019, Chair's Report

It has been my honour and privilege to continue serving as Chair of the Government House Committee. The year 2018-2019 has been eventful but much quieter than the previous year.

General repairs and maintenance work continued throughout the year on the interior and exterior of Government House including the sanding of the dining room floor. Since the World Acadian Congress will be co-hosted by PEI & NB, the flowers chosen for the gardens will represent the Acadian flag.

Her Honour and Provincial Government employees have been working on a 3-5 minute video which includes information on the role of Lieutenant Governor and also information on Government House and Fanningbank. The goal of this project is to educate students and the public and for them to understand more fully our role in society.

The House's website is also being reviewed to make it more user friendly and to allow Her Honour's assistants to update it and to post information on the website.

Government House now has a new intern, Andrew Stetson, whose role includes meeting visitors to lead and facilitate interpretive experiences and tours of Government House. He also provides support in overall office operations, assignments and projects for Government House and its Committee as well as preparing training and overseeing summer tour guides. He will also assist with the coordination and organization of house events and perform related duties as to specific assignments. In turn, this will give him the opportunity to gain experience in facilitation, historical information and event coordination.

The past year saw the creation of the Fanningbank Fund to secure funds to enhance the beauty and historic significance of the state areas and gardens of Government House. The Fund is now accepting donations of appropriate furnishings, paintings and decorative art as well as funds to purchase such items. The Fund also supports the historic landscape so vital to the history of this house situated within the Fanningbank Estate. Cards were printed and interested visitors will be encouraged to take one. The Committee also oversaw the creation of the Fanningbank Fund Policy that will be used as a guide to accepting donations for the House and the estate.

The House, through PEI Museum and Heritage Foundation has acquired a Queen Victoria mirror that had been in Province House at the time of the Charlottetown Conference. Also, thanks to Donald Stewart, the House received a donation of china from the Elizabeth Reagh Estate.

I would like to thank all the members of the Committee for their time, interest and wisdom in helping to guide the Government House Committee with the many discussions and challenges to ensure that future generations fully appreciate the historical importance of Government House and especially Reg Porter whose dedication to the preservation of the history of the House was and is still greatly appreciated. We are grateful for his willingness to continue to volunteer his expertise.

I would like to thank Cindy Cheverie and the entire staff of Government House for their help and for making us feel welcome. Furthermore, I would like to thank Her Honour for opening her house to us, attending all our meetings, and always adding positive input that helps us move the agenda forward.

Monique Lafontaine
Chair of the Government House Committee

INSTITUTE FOR ARCHITECTURAL STUDIES AND CONSERVATION

MEMBERS: Sharon Larter: Co Chair, Bruce Bennett Co Chair & Treasurer, Isabel Court, Don Patton, Linda Berko (PEIMHF), David Keenlyside (*PEIMHF ex-officio*) Resigned: Ole Hammerlund, Karen Lipps

OVERVIEW OF ACTIVITIES

January Lecture Series 2019 at the Carriage House, Beaconsfield Heritage House PEI Museum and Heritage Foundation (Each presentation had 60-100 in attendance).

Monday, 7 January

"Province House Restoration: A Treasure Preserved"

Speaker: Greg Shaw, Parks Canada Project Leader for the Province House Conservation Project

Monday, 14 January

"Glenaladale House: An Island Mansion In Transition"

Speaker: Mary J Gallant, Chair Glenaladale Heritage Trust

Monday, 21 January

"Victoria By The Sea: A Historic Gem"

Speaker: Brenda MacQuarrie Boudreau dedicated supporter of village life and architecture

Monday, 28 January

"Houle House: An Award Winning Restoration"

Speaker: Angus Orford, recipient of Charlottetown's highest heritage honour, the Catherine G. Hennessey Award

Donations received were used for use of Carriage House and refreshments for Lecture Series at Holland College in 2017.

April 2019

Award to Holland College \$100.00 Outstanding Student in Refrofit Carpentry Program;

May 2019

Student Heritage Award at Provincial Heritage Fair.

With declining numbers in membership and the longevity of existing members of the board we will have to determine if we are capable of continuing with IASC. At this time remaining members are trying to create a 2020 Lecture Series – annually, a very well attended and much requested event.

Prince Edward Island Museum and Heritage Foundation

Financial Statements
March 31, 2019



June 19, 2019

Independent Auditor's Report

**To the Board of Governors of
Prince Edward Island Museum and Heritage Foundation**

Qualified Opinion

We have audited the financial statements of Prince Edward Island Museum and Heritage Foundation, which comprise the statement of financial position as at March 31, 2019, and the statements of operations and accumulated surplus, remeasurement gains, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of Prince Edward Island Museum and Heritage Foundation as at March 31, 2019, and the results of its operations, remeasurement gains and losses, changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis of Qualified Opinion

In common with many charitable organizations, Prince Edward Island Museum and Heritage Foundation derives revenue from admissions, special events, donations, and other activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Prince Edward Island Museum and Heritage Foundation. Therefore, we were not able to determine whether any adjustments might be necessary to revenue, annual surplus and cash flows from operations for the years ended March 31, 2019 and March 31, 2018, financial assets as at March 31, 2019 and March 31, 2018, and accumulated surplus as at April 1 and March 31 for both the 2019 and 2018 years.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of Prince Edward Island Museum and Heritage Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements
Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing Prince Edward Island Museum and Heritage Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate Prince Edward Island Museum and Heritage Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Prince Edward Island Museum and Heritage Foundation's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Prince Edward Island Museum and Heritage Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Prince Edward Island Museum and Heritage Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause Prince Edward Island Museum and Heritage Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Arsenault Best Cameron Ellis

Chartered Professional Accountants

Prince Edward Island Museum and Heritage Foundation

Statement of Financial Position

As at March 31, 2019

	2019 \$	2018 \$
Assets (note 9)		
Financial assets		
Cash	133,886	168,215
Accounts receivable (notes 3 and 12)	132,771	63,906
Investments (note 4)	1,143,864	1,112,427
	<u>1,410,521</u>	<u>1,344,548</u>
Liabilities		
Accounts payable and accrued liabilities (notes 5 and 12)	40,562	29,534
Deferred revenue (note 6)	3,540	2,130
	<u>44,102</u>	<u>31,664</u>
Net financial assets	<u>1,366,419</u>	<u>1,312,884</u>
Non-financial assets		
Inventory (note 7)	63,010	66,274
Tangible capital assets (schedule)	532,159	367,367
	<u>595,169</u>	<u>433,641</u>
Accumulated surplus	<u>1,961,588</u>	<u>1,746,525</u>
Accumulated surplus consists of		
Accumulated surplus (notes 8 and 9)	1,846,944	1,621,014
Accumulated remeasurement gains	114,644	125,511
	<u>1,961,588</u>	<u>1,746,525</u>

Approved by the Board of Directors

Carolyn McKillop Board Chair

(3)

Julian Beer Director

Prince Edward Island Museum and Heritage Foundation

Statement of Operations and Accumulated Surplus

For the year ended March 31, 2019

	(unaudited) Budget \$	2019 \$	2018 \$
Revenues			
Province of Prince Edward Island - operating grants (notes 10 and 12)	1,402,747	1,220,160	1,139,307
Government of Canada grant (note 11)	41,000	48,706	40,740
Memberships and donations	40,000	35,485	37,773
Admissions and special events	277,000	251,704	283,724
Publishing	21,000	8,866	18,653
Investment income	35,000	53,077	23,719
Other income	13,615	32,048	18,139
	<u>1,830,362</u>	<u>1,650,046</u>	<u>1,562,055</u>
Expenses			
Artifact collection and equipment	5,000	7,997	1,084
Federal project (note 11)	58,000	67,934	55,526
Provincial projects (note 10)	200,000	27,152	-
Insurance, taxes and interest	16,400	16,564	16,513
Lease (note 12)	28,000	27,901	27,187
Office	37,000	42,370	37,741
Other operating expenses	108,500	93,822	102,946
Public programs	42,500	50,556	47,742
Publishing	30,000	23,608	20,134
Repairs and maintenance	40,000	70,758	50,938
Travel	7,200	8,636	7,129
Utilities	95,800	107,310	94,302
Wages and benefits (note 13)	1,161,962	1,055,808	1,056,101
	<u>1,830,362</u>	<u>1,600,416</u>	<u>1,517,343</u>
Operating surplus	<u>-</u>	<u>49,630</u>	<u>44,712</u>
Other revenue (expense)			
Province of Prince Edward Island - capital grant (notes 10 and 12)	150,000	209,892	168,940
Amortization	-	(33,592)	(11,275)
	<u>150,000</u>	<u>176,300</u>	<u>157,665</u>
Annual surplus	<u>150,000</u>	<u>225,930</u>	<u>202,377</u>
Accumulated surplus - Beginning of year		<u>1,621,014</u>	<u>1,418,637</u>
Accumulated surplus - End of year		<u>1,846,944</u>	<u>1,621,014</u>

Prince Edward Island Museum and Heritage Foundation

Statement of Remeasurement Gains

For the year ended March 31, 2019

	2019 \$	2018 \$
Accumulated remeasurement gains - Beginning of year	125,511	98,367
Unrealized gains (losses) attributable to:		
Equity investments	9,305	27,144
Amounts reclassified to the Statement of Operations:		
Investment income	(20,172)	-
Accumulated remeasurement gains - End of year	<u>114,644</u>	<u>125,511</u>

Prince Edward Island Museum and Heritage Foundation

Statement of Changes in Net Financial Assets

For the year ended March 31, 2019

	(unaudited) Budget \$	2019 \$	2018 \$
Net financial assets - Beginning of year	1,312,884	1,312,884	1,269,539
Changes in year			
Annual surplus	150,000	225,930	202,377
Unrealized gains	-	9,305	27,144
Unrealized gains transferred to investment income	-	(20,172)	-
Change in inventory	-	3,264	(37,571)
Amortization of tangible capital assets	-	33,592	11,275
Increase in tangible capital assets	(150,000)	(198,384)	(159,880)
Change in net financial assets	-	53,535	43,345
Net financial assets - End of year	1,312,884	1,366,419	1,312,884

Prince Edward Island Museum and Heritage Foundation

Statement of Cash Flows

For the year ended March 31, 2019

	2019 \$	2018 \$
Cash provided by (used in)		
Operating activities		
Annual surplus	225,930	202,377
Item not affecting cash		
Amortization on tangible capital assets	33,592	11,275
	259,522	213,652
Net change in non-cash working capital items		
Increase in accounts receivable	(68,865)	(10,216)
Decrease (increase) in inventory	3,264	(37,571)
Increase in accounts payable and accrued liabilities	11,028	5,417
Increase (decrease) in deferred revenue	1,410	(158)
	206,359	171,124
Investing activities		
Acquisition of tangible capital assets	(198,384)	(159,880)
Increase in investments	(42,304)	(50,465)
	(240,688)	(210,345)
Decrease in cash	(34,329)	(39,221)
Cash - Beginning of year	168,215	207,436
Cash - End of year	133,886	168,215

Prince Edward Island Museum and Heritage Foundation

Notes to Financial Statements

March 31, 2019

1 Nature of operations

The Prince Edward Island Museum and Heritage Foundation is a corporate body established under the *Museum Act* whose purpose is to study, collect, preserve, interpret and protect the human and natural heritage of Prince Edward Island for the use, benefit and enjoyment of the people of the Province.

The Museum is a registered charitable organization under the federal *Income Tax Act* and is exempt from taxation.

2 Summary of significant accounting policies

Basis of accounting

The financial statements of the Foundation have been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Standards Board of CPA Canada. The following is a summary of significant accounting policies used in the preparation of these statements.

Cash

Cash includes cash on hand and balances on deposit at banks.

Accounts receivable

Accounts receivable are recorded at cost less an appropriate provision when collection is in doubt.

Inventory

Inventory held for resale including books, magazines and gift store items are recorded at the lower of cost or net realizable value. In the year of publishing, 10 percent of the original value is written down, if published in the first half of the fiscal year. A write down in the first year is not applied if published in the second half of the fiscal year. Books and magazines published by the Foundation are written down by 20 percent of their original value annually to approximate net realizable value.

Investments

Equity investments quoted in an active market are recorded at fair value. All other investments are valued at cost or amortized cost less any write-down associated with a loss in value that is other than a temporary decline.

Accounts payable and accrued liabilities

Accounts payable and accrued liabilities are recorded for all amounts due for work performed and goods or services received during the year.

Prince Edward Island Museum and Heritage Foundation

Notes to Financial Statements

March 31, 2019

Deferred revenue

Deferred revenue represents revenue received for subscriptions and books for which expenditures will occur beyond the year end date. Revenue is recognized in the period in which the expenditures occur.

Tangible capital assets

Tangible capital assets are recorded at cost, which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost includes overhead directly attributable to construction and development. Interest is not capitalized. Assets less than \$5,000 are expensed during the year.

The cost, less residual value, of the tangible capital assets, excluding land, is amortized on a straight-line basis over their useful lives as follows:

Buildings	25 years
Equipment	5 years
Leaseholds	5 years
Vehicles	5 years

Amortization is calculated at one-half of the normal annual rate in the year of acquisition; no amortization is recorded in the year of disposal.

Fully amortized capital assets are reported at a nominal value of \$1.

Contributed capital assets are recorded at the estimated value at the time of donation. Estimate value is determined using appraised value, if available, or tax assessed value.

Works of Art and historical treasures are not recognized as tangible capital assets because a reasonable estimate of the future benefits associated with such property cannot be made. The Museum and Heritage Foundation holds numerous artifacts, the nature of these items include: material culture from Mi'kmaq ethno-historic and pre-contact archaeological household articles; 18th, 19th and 20th century Canadian furniture; textiles which includes clothing, rugs, tools and marine artifacts. The Museum also holds a large body of archival documents which includes maps, paintings, drawings, photographs and books.

Tangible capital assets are written down when conditions indicate that they no longer contribute to the ability to provide goods or services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value.

Revenue recognition

Revenues are recognized in the period in which the transaction or event that gave rise to the revenue occurred, so long as the transaction can be reasonably measured and collection is reasonably assured. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Prince Edward Island Museum and Heritage Foundation

Notes to Financial Statements

March 31, 2019

Government grants (revenues from non-exchange transactions) are recognized as revenues when the transfer is authorized, any eligibility criteria are met and reasonable estimates of the amounts can be made.

Expenses

Expenses are reported on an accrual basis in the period in which the transaction or event which gave rise to the expense occurred.

Financial instruments

The Foundation's financial instruments consist of cash, accounts receivable, investments and accounts payable and accrued liabilities.

All financial assets other than equity investments are recorded at cost or amortized cost, less any provisions. Equity investments are valued at fair value and are categorized as level 1 for the purpose of describing the basis of the inputs used to measure fair value. Level 1 reflects unadjusted quoted prices in active markets for identical assets or liabilities. Unrealized gains and losses from changes in the fair value of equity investments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is recognized in the statement of operations.

Management estimates

The presentation of financial statements in conformity with Canadian accounting standards for the public sector, requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the year. Significant estimates include the valuation of accounts receivable and useful life of tangible capital assets. Actual results could differ from those estimates.

3 Accounts receivable

	2019 \$	2018 \$
General	22,311	13,009
Province of Prince Edward Island	110,460	50,897
	<u>132,771</u>	<u>63,906</u>

Prince Edward Island Museum and Heritage Foundation

Notes to Financial Statements

March 31, 2019

4 Investments

	2019 \$	2018 \$
Investments at cost and amortized cost:		
Guaranteed investment certificates:		
ICICI Bank Canada, yield 2.31%, matured January 16, 2019	-	90,000
Equitable Bank, yield 2.12%, maturing May 21, 2019	40,000	40,000
B2B Bank, yield 2.1%, maturing September 25, 2019	40,000	40,000
HSBC Bank, yield 2.55%, maturing January 16, 2020	90,000	90,000
National Bank of Canada, yield 2.31%, maturing May 21, 2020	35,000	35,000
General Bank of Canada, yield 2.35%, maturing September 25, 2020	40,000	40,000
Canadian Western Trust, yield 2.37%, maturing September 25, 2021	40,000	40,000
Natcan Trust Company, yield 1.97%, maturing December 8, 2021	60,000	60,000
National Bank of Canada, yield 1.97%, maturing December 8, 2021	60,000	60,000
Homequity Bank, yield 2.02%, maturing March 28, 2022	100,000	100,000
Equitable Bank, yield 2.64%, maturing September 26, 2022	40,000	40,000
Home Trust Company, yield 3.3%, maturing March 28, 2023	100,000	100,000
ICICI Bank Canada, yield 3.25%, maturing March 28, 2023	9,000	9,000
Manulife Bank CDA, yield 3.35%, maturing January 23, 2024	100,000	-
	754,000	744,000
Souris Credit Union Shares	6	6
Total investments at cost and amortized cost (market value of investments \$761,650; 2018 - \$750,602)	754,006	744,006
Equity investments at fair value:		
Mutual Funds		
Russell Cdn. Equity Pool	50,307	50,392
Russell US Equity Pool	69,828	74,301
Russell Overseas Equity Pool	20,975	27,235
RBC Investment Savings	40,000	-
	181,110	151,928
Common shares		
Bank of Nova Scotia	35,570	39,680
National Bank of Canada	15,681	15,766
Nutrien Ltd.	14,096	12,178
Power Corp of Canada	21,033	19,845
Toronto-Dominion Bank	26,107	26,320
	112,487	113,789

Prince Edward Island Museum and Heritage Foundation

Notes to Financial Statements

March 31, 2019

Foreign securities

Cisco Systems	19,810	24,872
International Business Machines Corp.	20,708	21,749
Microsoft Corp.	39,340	41,166
Novo Nordisk	16,403	14,917

	96,261	102,704
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Total equity investments at fair value

	389,858	368,421
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Total investments

	1,143,864	1,112,427
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5 Accounts payable and accrued liabilities

	2019	2018
	\$	\$
General	31,141	29,038
Province of Prince Edward Island	4,849	496
Payroll remittance	4,572	-
	40,562	29,534

6 Deferred revenue

	2019	2018
	\$	\$
Subscriptions	3,540	2,130

7 Inventory

	2019	2018
	\$	\$
Publishing inventory - amortized cost	43,101	50,188
Gift shop/book inventory - at cost	19,909	16,086
	63,010	66,274

Prince Edward Island Museum and Heritage Foundation

Notes to Financial Statements

March 31, 2019

8 Accumulated surplus

Accumulated surplus consists of:

	2019 \$	2018 \$
Unrestricted surplus	158,711	151,487
Equity in tangible capital assets	526,090	349,532
Endowment fund assets	1,162,143	1,119,995
	<u>1,846,944</u>	<u>1,621,014</u>

Reconciliation of equity in tangible capital assets:

Equity in tangible capital assets - beginning of year	349,532	191,610
Capital grants received during the year (note 10)	209,892	168,940
Amortization during the year	<u>(33,334)</u>	<u>(11,018)</u>
Equity in tangible capital assets - end of year	<u>526,090</u>	<u>349,532</u>

Equity in tangible capital assets represents the capital grants that have been received for the sole purpose of financing the Foundation's tangible capital asset additions. Equity in tangible capital assets will be reduced annually by the amortization expense associated with those tangible capital asset additions.

9 Endowment fund

The Endowment Fund is a component of Prince Edward Island Museum and Heritage Foundation. The Endowment Fund is a special purpose fund established by an agreement between the Province of Prince Edward Island and the Foundation with the objective of preserving the historical heritage of the Province of Prince Edward Island. The investments, administration, and control of expenses of the Fund are governed by three Trustees:

- The Minister of the Department of Finance of the Province of Prince Edward Island;
- The Chief Justice of Prince Edward Island, and
- The Chairman of the Board of Governors of the Foundation.

The Trustees approve annually an allocation of the net income derived from the Fund investments to the Foundation for operations or capital projects that meet the objectives of the Foundation. The capital portion of the Fund may also be used for the benefit of the Foundation provided there is unanimous agreement by the Trustees and consent by the Lieutenant Governor-in-Council, and provided the objectives of the Foundation are met. Normally, only the income from investments is expended. Any unspecified bequests received over \$5,000 are added to the Endowment Fund assets. Endowment Fund assets are included in the assets of the Foundation in the statement of financial position.

Prince Edward Island Museum and Heritage Foundation

Notes to Financial Statements

March 31, 2019

	2019 \$	2018 \$
Endowment fund assets - Beginning of year	1,119,995	1,108,316
Amounts reclassified to the Statement of Operations	(20,172)	-
Revenue	62,320	50,679
Expense	-	(39,000)
Endowment fund assets - End of year	1,162,143	1,119,995

Endowment fund assets are included in the following accounts on the statement of financial position:

	2019 \$	2018 \$
Cash	10,634	967
Accounts receivable	7,647	6,601
Investments	1,143,862	1,112,427
	1,162,143	1,119,995

10 Grants - Province of Prince of Edward Island

	2019 \$	2018 \$
Operating grants:		
Department of Education, Early Learning and Culture - operating grant	1,236,959	1,128,924
Prince Edward Island Employment Development Agency	11,210	10,383
Less: Grants received - Digitization project equipment	(28,009)	-
	1,220,160	1,139,307
Capital grants:		
Department of Education, Early Learning and Culture - capital grant	181,883	168,940
Add: Grants received - Digitization project equipment	28,009	-
	209,892	168,940

Prince Edward Island Museum and Heritage Foundation

Notes to Financial Statements

March 31, 2019

Included in the \$1,236,959 (2018 - \$1,128,924) operating grant reported above is \$69,963 (2018 - nil) for Provincial projects. Revenues and expenses for these projects are detailed as follows:

Project	Revenue \$	Expenses \$	Capital expenses \$	2019 Net \$
Digitization - Collections	44,963	16,904	28,009	50
Edukits - Collections	25,000	10,248	-	14,752
	69,963	27,152	28,009	14,802

11 Government of Canada

Project	Revenue \$	2019 Expenses \$	Revenue \$	2018 Expenses \$
Canadian Museum Association				
Young Canada Works	48,706	67,934	40,740	55,526

12 Related party transactions

The Foundation is a Provincial Government agency and as such is considered related to all entities in the government reporting entity.

Accounts receivable at year end include \$110,460 (2018 - \$50,897) from the Province of Prince Edward Island. Accounts payable at year end include \$4,849 (2018 - \$496) to the Province of Prince Edward Island.

Certain costs and assets provided by the Province of Prince Edward Island such as museum sites, operating and administrative costs, insurance and certain employee wages and benefit costs are assumed by the Province and are not reflected in the Foundation's financial statements.

Included in grants from the Province of Prince Edward Island were \$1,015,151 (2018 - \$1,018,576) for employee wages and benefits, \$219,907 (2018 - \$114,818) for other operating grants, \$181,883 (2018 - \$168,940) for capital grants, and \$13,111 (2018 - \$5,913) for office expenses. The Foundation has also entered into a lease agreement with Finance PEI, payments made were \$27,901 (2018 - \$26,977) (see note 15).

Transactions with the Province of Prince Edward Island are recorded at amounts as determined by the Province.

The Foundation operates various properties owned by the Province of Prince Edward Island. The Foundation did not incur any expenses for capital repairs on these properties.

Prince Edward Island Museum and Heritage Foundation

Notes to Financial Statements

March 31, 2019

13 Employee future benefits

Sick leave

Classified employees are credited 1.25 (excluded employees - 1.5) days per month for use as paid absence in the year, due to illness or injury. Under existing employment agreements employees are allowed to accumulate unused sick day credits each year, up to the allowable maximum. Accumulated credits may be used in future years to the extent that the employee's illness or injury exceeds the current years allocation. Accumulated sick days for sick leave compensation cease on termination of employment and there is no obligation to settle these amounts with cash payments. A liability has not been calculated and no accrual has been recorded in these financial statements. The related liability is recorded by the Province of Prince Edward Island. Salary expense is included in these financial statements.

Pension

Permanent employees of the Foundation participate in the Province of Prince Edward Island's Civil Service Superannuation Plan (the Plan) which is a multi-employer contributory defined benefit pension plan. The Plan provides a pension on retirement based on two percent of the average salary for the highest three years times the number of years of pensionable service. The Plan is administered by the Province of Prince Edward Island. The Foundation's annual portion of contributions to the Plan was \$46,302 (2018 - \$52,138) and are paid by the Province of Prince Edward Island and recognized on the financial statements of the Province of Prince Edward Island. Any unfunded liability is the responsibility of the Province of Prince Edward Island and therefore no liability has been recognized in these financial statements.

Retirement allowance

The Foundation provides a retirement allowance to its permanent employees. The amount paid to eligible employees at retirement is based on the number of years of service and the rate of pay in effect at the retirement date. The benefit costs and liabilities related to the allowance are assumed by the Province of Prince Edward Island and are not included in these financial statements.

14 Financial risk management objectives and policies

Prince Edward Island Museum and Heritage Foundation's principal business activities result in a statement of financial position that consists primarily of financial instruments. The principal financial risks that arise from transacting financial instruments include credit, liquidity, market and operational risk. Authority for all risk-taking activities rests with the Board of Directors (Board), which approves risk management policies, delegates' limits and regularly reviews management's risk assessments and compliance with approved policies. Qualified professionals throughout Prince Edward Island Museum and Heritage Foundation manage these risks through comprehensive and integrated control processes and models, including regular review and assessment of risk measurement and reporting processes.

Prince Edward Island Museum and Heritage Foundation

Notes to Financial Statements

March 31, 2019

(a) Credit risk

Credit risk is the risk of financial loss to the Foundation if a customer or counterparty of a financial instrument fails to meet its contractual obligations. Credit risk arises primarily from the Foundation's accounts receivable and investments.

The Foundation's maximum exposure to credit risk at the statement of financial position date in relation to each class of recognized financial assets is the carrying amount of those assets indicated in the statement of financial position. The maximum credit exposure does not take into account the value of any collateral or other security held, in the event other entities/parties fail to perform their obligations under the financial instruments in question.

The Foundation's maximum exposure to credit risk at the reporting date was:

	2019	2018
	\$	\$
Cash	133,886	168,215
Accounts receivable	132,771	63,906
Investments	1,143,864	1,112,427
	<u>1,410,521</u>	<u>1,344,548</u>

(b) Liquidity risk

Liquidity risk is the risk that the Foundation may not be able to meet its financial obligations as they come due. Specifically, the Foundation needs to ensure it has adequate resources to repay all accounts payable and accrued liabilities as they come due. The Foundation's approach to manage liquidity risk is to closely monitor its cash flows and forecast the expected receipts and obligations.

The Foundation's financial liabilities of \$40,562 are expected to be repaid within one year.

(c) Market risk

Market risk is the risk that changes in market prices, such as interest rates and equity prices will affect the Foundation's income or the value of its holdings in financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimizing the return on risk.

The Foundation does not hold or operate in foreign currency and thus market risk is derived from interest rate and price risk. The Foundation is exposed to interest rate and price risk because of the investments held by the Foundation. The Foundation is not exposed to commodity price risk. To manage its price risk arising from marketable securities, the company diversifies its portfolio.

Prince Edward Island Museum and Heritage Foundation

Notes to Financial Statements

March 31, 2019

(d) Operational risk

Operational risk is the risk of direct or indirect loss arising from a wide variety of causes associated with the Foundation's processes, personnel, technology and infrastructure, and from external factors other than credit, market and liquidity risks such as those arising from legal and regulatory requirements and generally accepted standards of corporate behaviour.

The Foundation's objective is to manage operational risk so as to balance the avoidance of financial losses and damage to the Foundation's reputation with overall cost effectiveness and to avoid control procedures that restrict initiative and creativity. The primary responsibility for the development and implementation of controls to address operational risk is assigned to senior management.

15 Lease commitments

The Foundation has entered into a five-year lease agreement with Finance PEI to lease storage space at West Royalty Industrial Park commencing July 1, 2016. The lease expires on June 30, 2021. Lease payments in the next three years are as follows:

	\$
Year ending March 31, 2020	28,890
2021	28,890
2022	7,223

16 Budgeted figures

Budgeted figures have been provided for comparative purposes and were derived from estimates approved by the board of governors.

Prince Edward Island Museum and Heritage Foundation

Schedule of Tangible Capital Assets

As at and for the year ended March 31, 2019

Schedule

	Cost				Accumulated amortization		2019
	Beginning \$	Additions \$	Ending \$	Beginning \$	Amortization \$	Ending \$	Net book value \$
Land	21,608	-	21,608	-	-	-	21,608
Buildings	715,838	9,000	724,838	370,080	14,653	384,733	340,105
Equipment	1	28,009	28,010	-	2,801	2,801	25,209
Leaseholds	10,220	161,375	171,595	10,220	16,138	26,358	145,237
Vehicles	36,968	-	36,968	36,968	-	36,968	-
	784,635	198,384	983,019	417,268	33,592	450,860	532,159

	Cost				Accumulated amortization		2018
	Beginning \$	Additions \$	Ending \$	Beginning \$	Amortization \$	Ending \$	Net book value \$
Land	21,608	-	21,608	-	-	-	21,608
Buildings	555,958	159,880	715,838	358,805	11,275	370,080	345,758
Equipment	1	-	1	-	-	-	1
Leaseholds	10,220	-	10,220	10,220	-	10,220	-
Vehicles	36,968	-	36,968	36,968	-	36,968	-
	624,755	159,880	784,635	405,993	11,275	417,268	367,367

